



ANDREW M. CUOMO
GOVERNOR

STATE OF NEW YORK
DEPARTMENT OF CIVIL SERVICE
ALBANY, NEW YORK 12239
www.cs.ny.gov

JERRY BOONE
COMMISSIONER

NY 14-07
PE1 4-06
PA 14-06

TO: Health Benefits Administrators of New York State, Participating Employers and Participating Agencies with The Empire Plan
FROM: Employee Benefits Division
SUBJECT: *Reporting On HCAP*, January 2014
DATE: February 19, 2014

We are pleased to announce that an updated version of *Reporting On HCAP* is at the printer and will be shipped to agencies soon. This publication explains The Empire Plan Home Care Advocacy Program and is for enrollees who need home care services, durable medical equipment and certain supplies. Please recycle any copies you have of the January 2013 version (AL1195).

Distribution

We will send a supply of five copies of *Reporting On HCAP* to each agency. We are not mailing this publication to enrollees at this time.

Publications Available on Our Web Site: <https://www.cs.ny.gov>

Please check our web site for new publications. We generally post publications when we sign off for printing. Go to the Department of Civil Service web site at <https://www.cs.ny.gov> and choose Benefit Programs, then NYSHIP Online and select your group and The Empire Plan, if prompted. Publications are available under Using Your Benefits.

Ordering Publications

You may order additional copies of this publication [AL1272, RO HCAP/January 2014] from HBA Online under Publications & Forms. This publication is included in Quick Order packages, which are only available to order on HBA Online. Please wait until you receive your shipment of the new publications before you place an order.

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