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**NY14-17**  
**PE14-15**

#### **MEMORANDUM**

**TO:** Health Benefits Administrators of New York State Agencies;  
Health Benefits Administrators of Participating Employers  
**FROM:** Employee Benefits Division  
**SUBJECT:** Welcome to EBD, April 2014  
**DATE:** April 28, 2014

We are happy to announce that a new version of *Welcome to EBD* is at the printer and will be shipped to agencies soon.

This publication explains how retirees can get assistance with their NYSHIP coverage and Medicare and NYSHIP, as well as Empire Plan Medicare Rx.

The April 2014 version replaces the June 2011 version. Please recycle any copies you may have of the June 2011 version.

#### **Distribution**

This publication is included in the retiree Quick Order packages, which can be ordered on HBA Online. This is an easy way to send materials to your new retirees.

We will send you two copies of this booklet for reference and to distribute to your Empire Plan enrollees who are retiring.

#### **Publications Available on Our Web Site: <https://www.cs.ny.gov>**

Please check the web site for new publications. We generally post publications when we sign off for printing. This publication is available on HBA Online under Publications & Forms and on NYSHIP Online. From the NYSHIP Online homepage, click on Using Your Benefits and then Publications.

#### **Ordering Publications**

You can order additional copies of this publication [AL1188 Welcome to EBD/April 2014] by ordering on HBA Online under Publications & Forms. If you need help accessing HBA Online, please call the AGS Service Desk at 1-800-HBAEMS1. Call the HBA Help Line at 518-474-2780 with questions about NYSHIP benefits. **Please wait until you receive your shipment before placing an order for more.**

If you are unsure of how to order publications or have questions about this distribution, please call the Communications Unit at 518-457-7577.