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TO: New York State Agency Health Benefits Administrators;
Health Benefits Administrators of Participating Employers offering the NYS
Vision Plan

FROM: Employee Benefits Division

SUBJECT: Updated NYS Vision Plan Booklets: 90-day Purchase Period Clarification

DATE: June 20, 2014

The attached letter, which will be sent to current NYS Vision Plan enrollees within the next two weeks, clarifies the 90-day purchase period for vision materials and services. NYS Vision Plan enrollees are instructed to keep the letter with their NYS Vision Plan booklet since updated booklets will not be sent to current enrollees.

Until the current inventory of booklets is exhausted, the letter will also be inserted into the existing NYS Vision Plan benefit booklets and sent to new enrollees.

NYS Agency Health Benefits Administrators can find updated electronic NYS Vision Plan booklets on HBA Online. Please be advised when ordering booklets: until supplies are exhausted, your order will be filled with the attached letter and the current (non-updated) booklets. Subsequently, updated booklets will be used to fill your order. Also, for your reference, please see the directions below on how to order NYS Vision Plan booklets from Davis Vision for your agency.

Davis Vision booklet order forms can be found on HBA Online (<https://www.cs.ny.gov>):

- * Choose Benefits Programs
- * Choose HBA Online
- * Enter your User ID and Password
- * Choose Publications and Forms
- * Choose Employees of NY or Employees of Participating Employers
- * Choose Davis Vision Plan Booklet Order Form

You may submit your completed order form online by selecting “submit order form”. Or, you may print your order form and e-mail it to Davis Vision at nysmemberhelp@davisvision.com. NYS Vision Plan booklet shipments will be sent in five (5) business days.

Attachment