



Department of Civil Service

JERRY BOONE
Commissioner

3/2/2015

JOHN SAMPLE
SAMPLE ADDRESS 1
SAMPLE ADDRESS 2
ALBANY, NY 12239

Dear Enrollee:

We have received your request to update your New York State Health Insurance Program (NYSHIP) enrollment information to indicate that you have married your domestic partner.

SALLY SAMPLE is now listed as your dependent spouse. We have updated your marital status effective February 2, 2015 and, if formerly applicable, have stopped the calculation of imputed income.

If you have questions regarding the tax implications resulting from this change and are actively employed, please contact your agency health benefits administrator. If you are retired, you may call 518-457-5754 (Albany area) or 1-800-833-4344 (U.S., Canada, Puerto Rico, Virgin Islands). These lines are operational Monday through Friday from 9:00 a.m. to 4:00 p.m. EST, or visit our website at www.cs.ny.gov.

Sincerely,

Program Administration
Employee Benefits Division