



Department of Civil Service

ANDREW M. CUOMO
Governor

PE15-25

MEMORANDUM

To: Participating Employer Health Benefits Administrators
From: Employee Benefits Division
Subject: *2016 Summary of Benefits and Coverage (SBC)*
Date: December 7, 2015

The Patient Protection and Affordable Care Act (PPACA) requires all insurance plans to make available a *Summary of Benefits and Coverage (SBC)* for employees/retirees who are enrolled in benefits or who are eligible for benefits and their eligible dependents. Current enrollees will be notified via annual mailings, including Option Transfer Information for 2016, that the *Summary of Benefits and Coverage* and *Uniform Glossary* are available online, at <https://www.cs.ny.gov/sbc/pe/index.cfm>.

The *SBCs* for The Empire Plan and all NYSHIP HMOs are posted online. Employees who do not have internet access may call 1-877-7-NYSHIP (1-877-769-7447) and select the Medical Program to request a copy of the *SBC* for The Empire Plan. Employees who need a copy for a NYSHIP HMO should contact the HMO. Empire Plan enrollees will receive the 2016 PE *At A Glance* publication, which provides a comprehensive summary of benefits for the coming year, in December.

Important: Employees who are newly eligible for enrollment in NYSHIP must receive a copy of the attached notice at the time you provide NYSHIP enrollment information and no later than the first day the employee is in a benefits-eligible position. In addition, the notice must be made available when a previously eligible employee is enrolling in NYSHIP or when an enrollee is seeking an option change outside of the option transfer period, e.g. because of a qualifying event.

Attachment