



NY17-06

## MEMORANDUM

**TO:** Health Benefits Administrators of the Rent Regulation Services Unit  
represented by District Council 37

**FROM:** Employee Benefits Division

**SUBJECT:** *District Council 37 Income Protection Plan* booklet

**DATE:** March 13, 2017

We are pleased to announce that an updated and rebranded *District Council 37 Income Protection Plan (DC-37 IPP)* booklet for Rent Regulation Services Unit employees of the State of New York represented by DC-37 is at the printer and will be available shortly. *DC-37 IPP* explains the benefit and includes contact and claims information. The March 2017 version replaces the February 1994 version. Please recycle any old copies you may have on your shelves.

### Distribution

For reference, we will send two copies of *DC-37 IPP* to those agencies with DC-37 enrollment. The booklet can be sent to an enrollee by placing an order on HBA Online.

### Publications Available on Our Website: [www.cs.ny.gov](http://www.cs.ny.gov)

Please check our website for new publications. We generally post publications when we sign off for printing. Go to the Department of Civil Service website at [www.cs.ny.gov](http://www.cs.ny.gov) and select Employees, then choose State Government Employees. Under Health Insurance and Other Employee Benefits, click on Income Protection Plan (IPP).

### Ordering Publications

You may order additional copies of *DC-37 IPP* (NY1208) on HBA Online under Publications & Forms. **Please wait until you receive your shipment of the new publication before you place an order.**

If you need help accessing HBA Online, contact the ITS Service Desk at 844-891-1786, [fixit@its.ny.gov](mailto:fixit@its.ny.gov) or via chat at <https://chat.its.ny.gov>. If you are unsure of how to order publications or have questions about this distribution, please call the EBD Communications Unit at 518-457-7577