



PA17-07
PAEX 17-07

MEMORANDUM

To: Participating Agency Health Benefits Administrators
From: Employee Benefits Division
Subject: *2017 Summary of Benefits and Coverage (SBC)*
Date: June 7, 2017

The Patient Protection and Affordable Care Act (PPACA) requires all insurance plans to make available a *Summary of Benefits and Coverage (SBC)* for employees/retirees who are enrolled in benefits or who are eligible for benefits and their eligible dependents. Current Empire Plan and Excelsior Plan enrollees were mailed a postcard in late November to announce the availability of the *SBC* and *Uniform Glossary* online at www.cs.ny.gov/employee-benefits/sbc.

Employees who do not have internet access may call 1-877-7-NYSHIP (1-877-769-7447) and select the Medical Program to request a copy. Enrollees looking for a more comprehensive summary of benefits should be directed to review their 2017 *At A Glance*. This publication was mailed to enrollee homes in December 2016 and is also available online.

Important: Employees who are newly eligible to enroll in NYSHIP must receive a copy of the attached notice at the time you provide NYSHIP enrollment information and no later than the first day the employee begins work in a benefits-eligible position. In addition, the notice must be made available when a previously eligible employee is enrolling in NYSHIP or when an enrollee is seeking an option change outside of open enrollment, e.g. because of a qualifying event.

Attachment