



Department of Civil Service

ANDREW M. CUOMO
Governor
LOLA W. BRABHAM
Acting Commissioner

PE17-16
PA17-13
PAEX17-12

MEMORANDUM

TO: Health Benefits Administrators of Participating Employers and Participating Agencies with the Empire Plan or Excelsior Plan
FROM: Employee Benefits Division
SUBJECT: September 2017 *Empire Plan Reports*
DATE: September 27, 2017

The September 2017 *Empire Plan Reports* and *Excelsior Plan Report* will soon be posted online and mailed to enrollee homes and agencies. These *Reports* explain Plan changes and have important reminders for enrollees, including information on substance use treatment coverage, pre-implantation genetic testing, mammogram coverage and *Empire Plan Participating Provider Directory* changes.

Distribution

These publications will begin to mail to enrollees' homes in late September. The mail file for these mailings was pulled from NYBEAS on September 16, 2017. We will send you two copies of each publication that pertains to your agency's enrollment.

Publications Available on NYSHIP Online: www.cs.ny.gov/employee-benefits

You can also access the *Reports* online under Using Your Benefits from the NYSHIP Online home page.

Ordering Publications

You may order additional copies of the *Reports* on HBA Online under Publications & Forms. **Please do not order copies until you have received your shipment.**

If you need help accessing HBA Online, contact the ITS Service Desk at 844-891-1786, fixit@its.ny.gov or via chat at <https://chat.its.ny.gov>. If you are unsure of how to order publications or have questions about this distribution, please call the EBD Communications Unit at 518-457-7577.