



NY 21-28

MEMORANDUM

TO: NYS Agency Health Benefits Administrators
FROM: Employee Benefits Division
SUBJECT: January 2022 At A Glance
DATE: December 2, 2021

We are pleased to announce the publication of the January 2022 At A Glance. The At A Glance is a summary guide to Empire Plan benefits. Encourage employees to use this guide together with their Empire Plan Certificate, Certificate Amendments and Empire Plan Reports.

The following group-specific information is included with the At A Glance that will be mailed to enrollee homes:

Table with 3 columns: Group (APSU, CSEA, DC-37, M/C, NYSCOPBA, PBA, PEF, PIA UCS, UUP; C-82; NY Retiree) and 5 rows of documents (2022 Empire Plan Advanced Flexible Formulary, 2022 Empire Plan Preventive Care Coverage Guide*, EP Settled Out-of-Network Reimbursement Disclosure 2022**, Nondiscrimination Notice).

* A publication that includes a summary of current federal Patient Protection and Affordable Care Act (PPACA) coverage requirements and information and resources on preventive versus routine or diagnostic services.

** Contains information related to the Emergency Medical Services and Surprise Bills law.

Distribution

We will mail the *At A Glance* to enrollee homes in December. The file for this mailing was pulled from NYBEAS on November 20, 2021, so any enrollee not on NYBEAS as of this date should be provided with a copy. We will send a supply of two copies to you for new employees or retirees. See below for specific ordering information.

We will send a separate shipment of the *Preventive Care Coverage Guide* and *Empire Plan Out-of-Network Reimbursement Disclosures* in one shipment to agencies. The appropriate drug lists will also ship separately to agencies. **Note:** The Nondiscrimination Notice will not be shipped to agencies, nor will it be available to order.

Publications Available on Our Website: www.cs.ny.gov/employee-benefits

Please check our website for new publications. We generally post publications when we sign off for printing. Publications are available under Using Your Benefits.

Ordering Publications

You may order additional copies of the group-specific *At A Glances* and the other *At A Glance* inserts on HBA Online under Publications & Forms. This publication as well as the mailing inserts are included in the Quick Order packages, which are only available to order on HBA Online. (They can be mailed directly to the enrollee's home.) **Please wait until you receive your shipment of the new publications before you place an order.**

If you need help accessing HBA Online, contact the ITS Service Desk at 844-891-1786, fixit@its.ny.gov or via chat at <https://chat.its.ny.gov>. If you are unsure of how to order publications or have questions about this distribution, please call the EBD Communications Unit at 518-457-7577.