



Department of Civil Service

KATHY HOCHUL
Governor

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NY21-36

TO: New York State Health Benefits Administrators
FROM: Employee Benefits Division
SUBJECT: 2022 Option Transfer Period Webinar
DATE: November 18, 2021

The Employee Benefits Division (EBD) is pleased to announce that the 2022 Option Transfer Period webinars will be held Tuesday November 30, 2021, from 10:00 a.m. to 12:00 p.m. and Thursday, December 2, 2021, from 2:00 p.m. to 4:00 p.m.

EBD will present information on 2022 Option Transfer Period dates and deadlines, 2022 premium rates, eligibility and enrollment rules for the Opt-out Program, the Pre-Tax Contribution Program (PTCP), the Productivity Enhancement Program (PEP), the Young Adult Option (YAO), and your responsibilities as a Health Benefits Administrator (HBA) during the 2022 Option Transfer Period. The information presented will be the same for each session, so HBAs only need to attend one of the sessions.

All HBAs are required to either attend a live webinar or watch a recording of one of the webinars. EBD will send out an HBA Memo once the recorded webinar session is available for you to view on HBA Online.

To register for one of the live webinars, click on the registration link below for the session you wish to attend. Complete the required information and click 'register.' Please be careful to provide the correct e-mail when registering to ensure receipt of a confirmation e-mail.

We recommend you test your system prior to the session to be sure your current computer software supports the webinar. This test can be done by accessing the following link: <https://www.webex.com/test-meeting.html>. If you experience technical difficulty or are unable to install required software to allow you to test your system, we suggest you first contact your computer system administrator. If your computer system administrator is unable to resolve the issue, you should call the WebEx Help Center at 1-866-229-3239.

Registration Links:

[2022 Option Transfer Period Webinar – Tuesday, November 30, 2021](#)

[2022 Option Transfer Period Webinar – Thursday, December 2, 2021](#)