

TIMOTHY R. HOGUES

Commissioner

NY 22-20

MEMORANDUM

TO: New York State Health Benefits Administrators

FROM: Employee Benefits Division

SUBJECT: October 2022 Empire Plan Reports

DATE: November 2, 2022

The October 2022 *Empire Plan Reports* are now available online and will soon be mailed to enrollee homes and agencies. The *Reports* explain changes to The Empire Plan and NYSHIP and have important reminders for enrollees, including information on COVID-19 boosters and at-home testing, preventive care services, 2023 Empire Plan benefit ID cards and updated forms for 2023. There is a version for NY Retirees and a single version for all active NY groups except for Council 82, which has a separate *Empire Plan Special Report*. See HBA memo NY 22-22 for additional information about this publication.

Distribution

The *Reports* will begin to mail to enrollees' homes in early November. The mail files were pulled from NYBEAS on October 22, 2022, so any enrollee who was not on the file on that date should be provided with a copy. We will send you two copies each of both versions of the *Report*.

Publications Available on NYSHIP Online: www.cs.ny.gov/employee-benefits You can also access the *Report* online under the Using Your Benefits tab on the NYSHIP Online homepage, then click on Current Publications.

Ordering Publications

You may order additional copies of the *Report* on HBA Online under Publications & Forms. **Please do not order copies until you have received your shipments.**

If you need help accessing HBA Online, contact the ITS Service Desk at 844-891-1786, fixit@its.ny.gov or via chat at https://chat.its.ny.gov. If you are unsure of how to order publications or have questions about this distribution, please call the EBD Communications Unit at 518-457-7577.