



PA 23-08
PE 23-07

MEMORANDUM

TO: Health Benefits Administrators of Participating Agencies (PAs) and Participating Employers (PEs)
FROM: Employee Benefits Division
SUBJECT: July 2023 *At A Glance*
DATE: June 23, 2023

As noted in HBA memos PA 23-04 and PE 23-04, there will be July 1, 2023 benefit changes for PAs and PEs. We are pleased to announce the publication of the July 2023 *At A Glance*, which have been revised to reflect these changes. The *At A Glance* is a summary guide to Empire Plan benefits. Encourage employees to use this guide together with their *Empire Plan Certificate*, *Certificate Amendments* and *Empire Plan Reports*.

The mailed version of the *At A Glance* will include the insert containing information on *Out-of-Network Reimbursement Disclosures* related to the Emergency Medical Services and Surprise Bills law.

Distribution

We will mail the *At A Glance* to enrollee homes in June. The file for this mailing was pulled from NYBEAS on June 17, 2023, so any enrollee not on NYBEAS as of this date should be provided with a copy. We will send a supply of two copies to you for new employees or retirees. See below for specific ordering information. **Note:** The Nondiscrimination Notice will not be shipped to agencies, nor will it be available to order.

Publications Available on Our Website: www.cs.ny.gov/employee-benefits

Please check our website for new publications. We generally post publications when we sign off for printing. Publications are available under Using Your Benefits.

Ordering Publications

You may order additional copies of the *At A Glance* on HBA Online under Publications & Forms. This publication is also included in the Quick Order packages, which are only available to order on HBA Online. (They can be mailed directly to the enrollee's home.)

Please wait until you receive your shipment of the new publications before you place an order.

If you need help accessing HBA Online, contact the ITS Service Desk at 844-891-1786, fixit@its.ny.gov or via chat at <https://chat.its.ny.gov>. If you are unsure of how to order publications or have questions about this distribution, please call the EBD Communications Unit at 518-457-7577.