



SEHP23-09

## MEMORANDUM

**To:** Student Employee Health Plan Health Benefits Administrators  
**From:** Employee Benefits Division  
**Subject:** *2024 Summary of Benefits and Coverage (SBC)*  
**Date:** November 14, 2023

The Patient Protection and Affordable Care Act (PPACA) requires all insurance plans to make available a *Summary of Benefits and Coverage (SBC)* for benefits-eligible employees, retirees and dependents. Current enrollees are notified of the online availability of the *SBC* and *Uniform Glossary* via annual mailings such as the annual rate notification letter.

The *SBC* is posted online at [www.cs.ny.gov/employee-benefits/sbc/sehp](http://www.cs.ny.gov/employee-benefits/sbc/sehp). Employees who do not have internet access may call 1-877-7-NYSHIP (1-877-769-7447) and select the Medical/Surgical Program to request a copy of the *SBC* for the Student Employee Health Plan. Enrollees looking for a more comprehensive summary of benefits should be directed to review their 2024 *At A Glance*. This publication will be mailed to enrollee homes in December, included in Quick Order packages and also available to view online.

**Important:** Employees who are newly eligible to enroll in NYSHIP must receive a copy of the attached notice at the time you provide NYSHIP enrollment information and no later than the first day the employee begins work in a benefits eligible position. In addition, the notice must be made available when a previously eligible employee is enrolling in NYSHIP.

Attachment