



## Department of Civil Service

**KATHY HOCHUL**  
Governor

**TIMOTHY R. HOGUES**  
Commissioner

**PAEX 24-08**

### MEMORANDUM

**TO:** Health Benefits Administrators of Participating Agencies with The Excelsior Plan  
**FROM:** Employee Benefits Division  
**SUBJECT:** Online Presentation for Current Excelsior Plan Enrollees Whose Agencies Will Change Health Coverage Option to The Empire Plan Effective January 1, 2025  
**DATE:** August 8, 2024

Effective January 1, 2025, the Department of Civil Service will discontinue the Excelsior Plan option for all NYSHIP Participating Agencies (PA). All impacted agencies have been given the option to enroll their employees in The Empire Plan.

#### **Informational Presentation Now Online**

NYSHIP has created a brief video presentation for current Excelsior Plan enrollees whose agencies plan to change their health coverage option to The Empire Plan effective January 1, 2025. The video highlights additional benefits available through The Empire Plan and is available in the What's New section of NYSHIP Online and in the You Should Know section of HBA Online.

#### **Postcard**

All current Excelsior Plan enrollees whose Empire Plan coverage will begin on January 1, 2025 will receive a postcard this Fall featuring instructions for accessing the video presentation. A PDF version of the postcard is attached to this memo for your reference.

#### **Publications Available on NYSHIP Online: [www.cs.ny.gov/employee-benefits](http://www.cs.ny.gov/employee-benefits)**

Empire Plan publications for employees of Participating Agencies can be accessed on NYSHIP Online under Using Your Benefits.

If you need help accessing HBA Online, contact the ITS Service Desk at 844-891-1786, [fixit@its.ny.gov](mailto:fixit@its.ny.gov) or via chat at <https://chat.its.ny.gov>.