



**PE24-15
PA24-13**

MEMORANDUM

TO: Health Benefits Administrators of Participating Employers and
Participating Agencies
FROM: Employee Benefits Division
SUBJECT: January 2025 *At A Glance*
DATE: December 19, 2024

We are pleased to announce the publication of the January 2025 *At A Glance*. The *At A Glance* is a summary guide to Empire Plan benefits. Encourage employees to use this guide together with their *Empire Plan Certificate*, *Certificate Amendments* and *Empire Plan Reports*.

The mailed version of the *At A Glance* will again include several additional publications. The *2025 Empire Plan Advanced Flexible Formulary Drug List* includes the most commonly prescribed generic and brand-name drugs along with any excluded drugs with formulary alternatives. The *2025 Empire Plan Preventive Care Coverage Guide* includes a summary of current federal Patient Protection and Affordable Care Act (PPACA) coverage requirements and information on preventive versus routine or diagnostic services. Inserts containing information on *Out-of-Network Reimbursement Disclosures* related to the Emergency Medical Services and Surprise Bills law and a required Nondiscrimination Notice will also be enclosed.

Distribution

We will mail the *At A Glance* to enrollee homes in December. The file for this mailing was pulled from NYBEAS on December 7, 2024, so any enrollee not on NYBEAS as of this date should be provided with a copy.

Publications Available on Our Website: www.cs.ny.gov/employee-benefits

Please check our website for new publications. We generally post publications when we sign off for printing. Publications are available under Using Your Benefits.

Ordering Publications

You may order copies of the group-specific *At A Glances* and the other *At A Glance* inserts on HBA Online under Publications & Forms. This publication as well as the mailing inserts are included in the Quick Order packages, which are only available to order on HBA Online.

If you need help accessing HBA Online, contact the ITS Service Desk at 844-891-1786, fixit@its.ny.gov or via chat at <https://chat.its.ny.gov>. If you are unsure of how to order publications or have questions about this distribution, please call the EBD Communications Unit at 518-457-7577.