



**PE24-18**

**MEMORANDUM**

**TO:** Participating Employer Health Benefits Administrators  
**FROM:** Employee Benefits Division  
**SUBJECT:** 2024 Annual NYSHIP Participating Employer Webinar  
**DATE:** November 21, 2024

The Employee Benefits Division (EBD) is pleased to announce the 2024 Annual Webinar for Participating Employer Health Benefits Administrators (HBAs) will be held **Friday, December 6 from 10:30 a.m. to 12:00 p.m.** The Employee Benefits Division will present New York State Health Insurance Program (NYSHIP) updates related to benefit changes for 2025, premium rates, and more.

**It is mandatory for all Participating Employer (PE) HBAs to attend the live webinar or watch a recording of the webinar.** A recording of the webinar will be posted to HBA Online a few days after the live session and announced by HBA Memo when it is available.

To register for the live webinar, click on the registration link below. Complete the required information and click 'register.' Once you are registered, you will receive an email confirming registration for the webinar; please ensure your email is correct.

We recommend you test your system prior to the session to be sure your current computer software supports the webinar. This test can be done by accessing the following link: <https://www.webex.com/test-meeting.html>. If you experience technical difficulty or are unable to install required software to allow you to test your system, contact your computer system administrator. If your computer system administrator is unable to resolve, call Webex support at 1-866-229-3239.

**Registration Link:**

[2024 Annual NYSHIP Participating Employer Webinar Registration](#)

**Attachment:**

PDF Version