



Dear GSEU-represented Employee,

HERE IS YOUR NEW YORK STATE HEALTH INSURANCE PROGRAM (NYSHIP) STUDENT EMPLOYEE HEALTH PLAN (SEHP) BENEFIT CARD EFFECTIVE

Please detach your card from this page and carry it with you at all times.

You will need your NYSHIP Student Employee Health Plan (SEHP) benefit card for hospital, medical, surgical, mental health/substance abuse and prescription drug benefits. You will receive a separate card for dental benefits; no card is needed for vision benefits.

Please review your NYSHIP benefit card. If you see any errors in this card or if you have a change of address or need to add or delete a dependent, notify the agency Health Benefits Administrator (HBA) for your campus, usually located in your campus Human Resources (Personnel) Office.

Your agency HBA will give you a summary of your SEHP medical, dental and vision care benefits and a Participating Provider Directory. Please read these important health insurance materials.

Copayment and precertification requirements indicating when "you must call" have been printed on your card. Your agency HBA will notify you of your current premium. Notice of any premium rate change will be mailed to your home.

YOUR ACTUAL COVERAGE START AND END DATES MAY VARY FROM THE DATES SHOWN ABOVE AND ON YOUR CARD. If you leave your GSEU position before the end of the academic year, or if you are not entitled to summer coverage, your coverage will end before the date on your card. Your agency HBA will tell you the exact dates of your coverage.

If you go on COBRA, you will receive a letter from the New York State Department of Civil Service telling you the dates of your COBRA coverage.

When coverage ends

Your coverage in NYSHIP SEHP will end 28 days after the last day of the last payroll period worked, even if your identification card has a different termination date.

Do not use your card after coverage ends. It is insurance fraud for an enrollee or dependent to use the card to obtain services after eligibility for coverage ends.

New York State Department of Civil Service

www.cs.state.ny.us