



NEW YORK STATE DEPARTMENT OF CIVIL SERVICE ANNOUNCES
Examination Open To The Public

APPLICATIONS ACCEPTED CONTINUOUSLY
TESTS HELD PERIODICALLY

Examination No. & Title	Salary Grade	Beginning Salary	Job Rate
20-918 Licensed Psychologist - Addictions	25	\$73,768*	\$92,974

**Salary enhancements such as an increased hiring minimum may be available as a result of recruitment difficulty.*

NO APPLICATION PROCESSING FEE REQUIRED

Appointees who work in the five boroughs of New York City or in Nassau, Suffolk, Rockland, or Westchester Counties will receive an additional \$3,026 annual downstate adjustment. Appointees who work in Dutchess, Orange, or Putnam Counties will receive an additional \$1,513 annual mid-Hudson adjustment.

MINIMUM QUALIFICATIONS: On or before the date of filing your application, you must be licensed and currently registered to practice psychology in New York State. Information regarding New York State licensure may be obtained from the State Board for Psychology by contacting the New York State Education Department Office of the Professions, Division of Professional Licensing Services, Psychology Unit, 89 Washington Avenue, Albany, New York 12234-1000; or by calling (518) 474-3817, Ext. 592; or e-mail at www.opunit5@nysed.gov.

NOTES:

1. You must submit a copy of your current New York State registration certificate to practice psychology with your application (Form NYS-APP). However, you do NOT need to complete pages 2 and 3 of the application (Form NYS-APP). You will instead be required to complete a job-specific questionnaire (see Subject of Examination).
2. Qualified candidates will have their names placed on the eligible list(s) for the examination(s) for which they applied in order of final scores, regardless of the date on which they filed or took the test. The names of qualified candidates will remain on the eligible list for two years. Appeal of ratings will not be allowed as the opportunity for retest exists.
3. You may compete in this examination once a year.
4. Appropriate part-time and volunteer experience, which can be verified, will be accepted on a prorated basis.
5. New York State residence is not required.
6. A promotion examination is also being held for these positions. If you are eligible for appointment from a promotion list, you may not be appointed in your own agency from the list resulting from this examination open to the public.

THE POSITIONS: These positions exist in the Addictions Treatment Centers of the New York State Office of Alcoholism and Substance Abuse Services.

DUTIES: As a **Licensed Psychologist** in the Office of Alcoholism and Substance Abuse Services, you would provide professional psychological services including, but not limited to, completing Emotional Behavioral Assessments and informing the appropriate clinical supervisor of any significant findings; coordinating referrals and follow-ups for facility psychiatrist; providing consultation to all treatment teams and meeting with patients as requested for psychological counseling. You will also provide consultation and peer review to other clinicians to improve their clinical performance or patient record-keeping.

SUBJECT OF EXAMINATION: There will be no written test. If, upon review of your application, you meet the "Minimum Qualifications," you will be mailed a questionnaire which you must complete and return. Your **education and experience** as presented in the questionnaire will be evaluated against the general background of the position. Your responses to the questionnaire will be the basis for your final score.

Your final score must be 70 or higher in order to pass. Rank on the eligible list will be determined after adding any wartime veterans' and Civil Service Law Section 85-a credits to your final passing score.

HOW TO APPLY:

- Download the examination application NYS-APP form at <http://www.cs.state.ny.us/announ/applications.cfm>; or
- Email examinfo@cs.state.ny.us to request NYS-APP form; or
- Obtain NYS-APP form from a State agency or facility personnel/business office; or
- Request NYS-APP form by calling the Department of Civil Service in the Albany area at 518-457-2487 [press 2, then press 3]; or toll free at 1-877-697-5627 [press 2, then press 3].

WHERE TO APPLY: Mail your completed application to:

- New York State Office of Alcoholism and Substance Abuse Services, Bureau of Human Resources Management, 1450 Western Avenue, Albany, New York 12203.

The NYS Office of Alcoholism and Substance Abuse Services has an ongoing need for persons qualified for appointment to these positions and will accept applications at any time and will rate applications whenever additional eligibles are needed. Applications received after a rating is completed will be retained for the next rating.

INFORMATION FOR CANDIDATES

NEW YORK STATE IS AN EQUAL OPPORTUNITY EMPLOYER: It is the policy of the state of New York to provide for and promote equal opportunity in employment, compensation, and other terms and conditions of employment without discrimination on the basis of age, race, color, religion, disability, national origin, gender, sexual orientation, marital status, or arrest and/or criminal conviction record unless based upon a bona fide occupational qualification or other exception.

Appointment to many positions in State government require candidates to undergo an investigative screening. This may include a thorough character investigation, a Federal Bureau of Investigation Criminal Record History Check, a Child Abuse Registry clearance, or other similar procedures. Candidates may be fingerprinted and may be required to pay any necessary fees for that procedure. Depending on the nature of the job, the criminal convictions discovered, or any falsified or omitted information revealed, the investigative findings may bar appointment or result in removal after appointment.

ELIGIBILITY FOR EMPLOYMENT: You must be legally eligible to work in the United States at the time of appointment and throughout your employment with New York State. If appointed, you must produce documents that establish your identity and eligibility to work in the United States, as required by the federal Immigration Reform and Control Act of 1986, and the Immigration and Nationality Act.

REASONABLE ACCOMMODATIONS IN TESTING: In addition, it is the policy of the Department of Civil Service, in accordance with the New York State Human Rights Law and the Americans with Disabilities Act, to provide qualified persons with disabilities equal employment opportunity and equal opportunity to participate in and receive the benefits, services, programs, and activities of the Department. It is the policy of the Department to provide such persons reasonable accommodations and reasonable modifications as are necessary to enjoy equal opportunity. Persons with disabilities who require an accommodation to participate in an examination must note this on their applications. Further information is available from the Test Administration Unit of the Department of Civil Service at (518) 457-2487 [press 2, then press 2] in the Albany area, toll free at 1-877-697-5627 [press 2, then press 2], or via TDD (telecommunications device for the deaf) at (518) 457-8480.

NEW YORK STATE RESIDENCE IS NOT REQUIRED FOR MOST POSITIONS: However, you must be eligible for employment in the United States.

CONTINUOUS RECRUITMENT/ELIGIBLE LISTS: Candidates who meet the qualifications and pass this examination will have their names placed on the eligible list in the order of final scores, regardless of the date on which they filed or took the test. Generally, the names of qualified candidates will remain on the eligible list for two years. Appeal of ratings will not be allowed as the opportunity for retest exists. The Department of Civil Service reserves the right to terminate this special recruitment program.