



NEW YORK STATE DEPARTMENT OF CIVIL SERVICE ANNOUNCES
Examination Open To The Public

APPLICATIONS ACCEPTED CONTINUOUSLY
TESTS HELD PERIODICALLY

Examination No. & Title	Salary Grade	Beginning Salary Range*
20-949 Medical Specialist 1	35	\$123,651 – 148,421
20-950 Medical Specialist 2	38	\$130,858 – 157,736

*Actual starting salary is dependent on your credentials and experience.

NO APPLICATION PROCESSING FEE REQUIRED

Appointees who work in the five boroughs of New York City or in Nassau, Suffolk, Rockland, or Westchester Counties will receive an additional \$3,026 annual downstate adjustment. Appointees who work in Dutchess, Orange, or Putnam Counties will receive an additional \$1,513 annual mid-Hudson adjustment.

MINIMUM QUALIFICATIONS: On or before the date of filing your application, you must meet the following requirements:

For No. 20-949:

1. possession of a license to practice medicine in New York State (see limited license/permit option under notes); **AND**
2. successful completion of a residency training program in your specialty approved by Accreditation Council for Graduate Medical Education (ACGME).

For No. 20-950:

1. possession of a license to practice medicine in New York State (see limited license/permit option under notes); **AND**
2. certification by a Member Board of the American Board of Medical Specialties (ABMS) in your specialty.

NOTES:

1. In order to be eligible for appointment and to maintain employment, you cannot be listed as an excluded individual or entity on any of the Federal and/or State Medicaid and Medicare exclusion lists (or excluded from any other Federal or Federally assisted program). If you are appointed and subsequently listed as an excluded individual or entity on any of these lists (or excluded from any other Federal or Federally assisted program), you may be terminated from your employment.
2. If appointed, you may be required to become an enrolled Medicare provider; obtain and provide to your employer a National Provider Identifier (NPI) number issued by the National Plan and Provider Enumeration System (NPPES); and otherwise actively participate to the degree necessary to allow for your services to be billed through Medicare and Medicaid. If you are appointed and you lose the ability to bill through Medicare and Medicaid, you may be terminated from your employment.
3. **NYS license and certification:** Loss of your license or limited permit or board certification in New York State or failure to maintain board certification (if required) may result in action to remove you from the position.
4. **NYS license to practice medicine:** Information on requirement for licensure should be directed to the New York State Education Department Office of the Professions at The New York State Education Department, Office of the Professions, Division of Professional Licensing Services, Medicine Unit, 89 Washington Avenue, Albany, NY 12234-1000; (518) 474-3817, ext. 260; or email: opunit2@email.nysed.gov.
5. **Limited license/permit option:** This option is available only in the Office of Mental Health and Office for People With Developmental Disabilities. If you are licensed in another state or by written examination in Canada, **AND** meet the other requirements for Medical Specialist 1 or 2, you are also eligible if you have a current limited permit to practice medicine in New York State. If appointed, you must obtain your license within one year of the date your limited permit was issued. Failure to do so will result in removal from your position.
6. **Accredited training programs in medical specialty:** Information regarding acceptable residency training programs in medical specialties can be obtained from the ACGME on the Internet at <http://www.acgme.org/adspublic/>.
7. **Certification in medical specialties:** Information on requirements for certification should be directed to a Member Board of the American Board of Medical Specialties (ABMS); American Board of Medical Specialties, 222 North LaSalle Street, Suite 1500, Chicago, IL 60601; or (312) 436-2600 CST. **For No. 20-950**, candidates must be listed as certified by the American Board of Medical Specialties (ABMS), on http://www.abms.org/who_we_help/physicians/specialties.aspx.
8. **For positions at New York State Office of Alcoholism and Substance Abuse Services**, candidates will also qualify for Nos. 20-949 and 20-950 if certified by the American Board of Addiction Medicine (ABAM), <http://www.abam.net>, or successful completion of a residency training program approved by either Accreditation Council for Graduate Medical Education (ACGME), <http://www.acgme.org/adspublic/> or the post-doctoral training committee of the American Osteopathic Association (AOA). Continued maintenance of ABAM certification is required for employment.
9. These examinations are not used to fill Pathology or Psychiatry Specialties.
10. Appropriate part-time and volunteer experience, which can be verified, will be accepted on a prorated basis.
11. New York State residence is not required.

THE POSITIONS: These positions exist statewide in various facilities of the Office of Mental Health, Office for People With Developmental Disabilities, and Office of Alcoholism and Substance Abuse Services.

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Please visit our website at <http://www.cs.ny.gov/exams> for more information

Issued: 7/12

DUTIES: As a **Medical Specialist**, you would actively participate in diagnosing and treating patients within your specialized field and you would advise and confer with members of other disciplines so that patients may receive the benefits of an overall specialized program of care. **Medical Specialists 1** serve as junior practicing specialists, and **Medical Specialists 2** as senior practicing specialists, within a recognized discipline of medicine.

SUBJECT OF EXAMINATION: There will be no written test. If you meet the Minimum Qualifications your **education and experience** will be evaluated against the general background/critical activities of the position. Therefore, it is essential that you describe your education and experience as completely as possible on the examination application NYS-APP form. Ambiguity, vagueness or omissions will not be decided in your favor. Do NOT send resumes. If you need more space, attach additional 8½" x 11" sheets, following the same format used on the application form. Additional unsolicited information will not be accepted after the last day for filing.

Your final score must be 70 or higher in order to pass. Rank on the eligible list will be determined after adding any wartime veterans' and Civil Service Law Section 85-a credits to your final passing score.

HOW TO APPLY:

- Download the examination application NYS-APP form at <http://www.cs.ny.gov/announ/applications.cfm>; or
- Email cs.sm.examinfo@cs.ny.gov to request NYS-APP form; or
- Obtain NYS-APP form from a State agency or facility personnel/business office; or
- Request NYS-APP form by calling the Department of Civil Service in the Albany area at 518-457-2487 [press 2, then press 3] or toll free at 1-877-697-5627 [press 2, then press 3].

WHERE TO APPLY: Mail your completed application **directly** to the agency or facility where you wish to be employed (see below). **DO NOT SEND APPLICATIONS TO THE NEW YORK STATE DEPARTMENT OF CIVIL SERVICE.**

State agencies have an ongoing need for persons qualified for appointment to these positions. Agencies will accept applications at any time and will rate applications whenever additional eligibles are needed. In general, all applications received up to six weeks before a scheduled rating period will be processed for that period. Applications received afterward will be retained for the next scheduled rating.

SPECIAL INSTRUCTIONS FOR APPLICANTS: A list of facilities where these positions exist is a part of this announcement. Submit your application directly to the facilities where you are interested in being employed with the following exception: to apply to the Office of Alcoholism and Substance Abuse Services, send you application to the personnel office in Albany. **Do not send your application to the Department of Civil Service.**

There are no application processing fees for these examinations. If you have questions about these examinations write or call any of the listed facilities or agencies.

NEW YORK STATE OFFICE FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES
MAIL THE COMPLETED APPLICATION TO THE FACILITY WHERE YOU WISH TO BE EMPLOYED.

For additional information contact
New York State Office for People With Developmental Disabilities
44 Holland Avenue
Albany, New York 12229
Information Line 1-866-946-9733

http://www.opwdd.ny.gov/document/hp_contacts.jsp or contact one of the facilities listed below.

Bernard M. Fineson Developmental
Disabilities Services Office
P.O. Box 280507
Queens Village, NY 11428-0507
(718) 217-5110

Brooklyn Developmental Disabilities
Services Office
888 Fountain Avenue
Brooklyn, NY 11208-5997
(718) 642-6310

Broome Developmental Disabilities
Services Office
249 Glenwood Road
Binghamton, NY 13905-1695
(607) 770-0241

Capital District Developmental Disabilities
Services Office
500 Balltown Road
Schenectady, NY 12304
(518) 370-7386

Central New York Developmental Disabilities
Services Office
Rome Office
Box 470
Rome, NY 13442-0470
(315) 336-2300, Ext. 578

Central New York Developmental Disabilities
Services Office
Syracuse Office
P.O. Box 1035, 800 South Wilbur Avenue
Syracuse, NY 13201
(315) 473-6980

Finger Lakes Developmental Disabilities
Services Office
Attention: Human Resources Office
620 Westfall Road
Rochester, NY 14620
(585) 461-8800

Hudson Valley Developmental Disabilities
Services Office
P.O. Box 470, 7 Wilbur Road
Thiells, NY 10984
(845) 947-6300

Long Island Developmental Disabilities
Services Office
45 Mall Drive, Suite 1
Commack, NY 11725
(631) 493-1830

Metro New York Developmental Disabilities
Services Office
Personnel Office
2400 Halsey Street
Bronx, NY 10461
(718) 430-0710

NYS Institute For Basic Research in
Developmental Disabilities
1050 Forest Hill Road
Staten Island, NY 10314
(718) 494-5100

Staten Island Developmental Disabilities
Services Office
1150 Forest Hill Road
Staten Island, NY 10314-6316
(718) 983-5433

Sunmount Developmental Disabilities
Services Office
2445 State Route 30
Tupper Lake, NY 12986
(518) 359-4150

Taconic Developmental Disabilities
Services Office
26 Center Circle
Wassaic, NY 12592
Attn: OHRM
(845) 877-6821, Ext. 3367

Western New York Developmental Disabilities
Services Office
1200 East and West Road
HRMO, Bldg. #1
West Seneca, NY 14224
(716) 517-2057

NEW YORK STATE OFFICE OF MENTAL HEALTH

MAIL THE COMPLETED APPLICATION TO THE FACILITY WHERE YOU WISH TO BE EMPLOYED.

**For additional information contact
New York State Office of Mental Health
44 Holland Avenue
Albany, New York 12229
(518) 402-4058**

http://www.omh.ny.gov/omhweb/aboutomh/omh_facility.html or contact one of the facilities below.

Bronx Children's Psychiatric
Center
1000 Waters Place
Bronx, NY 10461
(718) 239-3639

Bronx Psychiatric Center
1500 Waters Place
Bronx, NY 10461
(718) 931-0600

Brooklyn Children's Center
1819 Bergen Street
Brooklyn, NY 11233-4513
(718) 221-4500

Buffalo Psychiatric Center
400 Forest Avenue
Buffalo, NY 14213
(716) 885-2261

Capital District Psychiatric
Center
75 New Scotland Avenue
Albany, NY 12208
(518) 447-9611

Central New York
Psychiatric Center
Box 300
9005 Old River Road
Marcy, NY 13403
(315) 765-3600

Creedmoor Psychiatric
Center
79-25 Winchester Boulevard
Queens Village, NY 11427
(718) 464-7500

Elmira Psychiatric Center
100 Washington Street
Elmira, NY 14901-2898
(607) 737-4711

Greater Binghamton Health
Center
425 Robinson Street
Binghamton, NY 13901
(607) 724-1391

Hutchings Psychiatric
Center
620 Madison Street
Syracuse, NY 13210
(315) 426-3600

Kingsboro Psychiatric
Center
681 Clarkson Avenue
Brooklyn, NY 11203
(718) 221-7700

Kirby Forensic Psychiatric
Center
600 East 125th Street
Wards Island, NY 10035
(646) 672-5858

Manhattan Psychiatric
Center
600 East 125th Street
Wards Island, NY 10035
(646) 672-6767

Mid-Hudson Psychiatric
Center
2834, Route 17M
New Hampton, NY 10958
(845) 374-8700

Mohawk Valley Psychiatric
Center
1400 Noyes Street
Utica, NY 13502
(315) 738-3800

Nathan S. Kline Institute for
Psychiatric Research
140 Old Orangeburg Road
Orangeburg, NY 10962
(845) 398-5500

NYS Psychiatric Institute
1051 Riverside Drive
New York, NY 10032
(212) 543-5000

Pilgrim Psychiatric Center
998 Crooked Hill Road
West Brentwood, NY 11717
(631) 761-3500

Queens Children's
Psychiatric Center
74-03 Commonwealth
Boulevard
Bellerose, NY 11426
(718) 264-4500

Rochester Psychiatric Center
1111 Elmwood Avenue
Rochester, NY 14620
(585) 241-1200

Rockland Children's
Psychiatric Center
2 First Avenue
Orangeburg, NY 10962
(845) 680-4000

Rockland Psychiatric Center
Old Orangeburg Road
Orangeburg, NY 10962
(845) 359-1000

Sagamore Children's
Psychiatric Center
197 Half Hollow Road
Dix Hills, NY 11746
(631) 370-1700

St. Lawrence Psychiatric
Center
One Chimney Point Drive
Ogdensburg, NY 13669
(315) 541-2001

South Beach Psychiatric
Center
777 Seaview Avenue
Staten Island, NY 10305
(718) 667-2300

Western NY Children's
Psychiatric Center
1010 East and West Road
West Seneca, NY 14224
(716) 677-7000

NEW YORK STATE OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES

MAIL THE COMPLETED APPLICATION WITH A LIST OF THE TREATMENT CENTERS WHERE YOU WISH TO BE EMPLOYED TO:

**New York State Office of Alcoholism and Substance Abuse Services
Bureau of Human Resources Management
1450 Western Avenue
Albany, New York 12203
(518) 457-2963**

<http://www.oasas.ny.gov/atc/directory.cfm>

Bronx Addiction Treatment Center
Bronx Psychiatric Center
Building 13
1500 Waters Place
Bronx, NY 10461-2723
(718) 904-0026, Ext. 2

John L. Norris Addiction Treatment Center
Rochester Psychiatric Center
1111 Elmwood Ave.
Rochester, NY 14620-3005
(585) 461-0410

Richard C. Ward Addiction Treatment Center
Suite No. 12/16, Building 92
117 Seward Avenue
Middletown, NY 10940-1903
(845) 341-2500

Charles K. Post Addiction Treatment Center
Pilgrim Psychiatric Center
Building 1, 998 Crooked Hill Road
West Brentwood, NY 11717-1087
(631) 434-7209

Kingsboro Addiction Treatment Center
754 Lexington Avenue
Brooklyn, NY 11221-2944
(718) 453-3200

Russell E. Blaisdell Addiction Treatment Center
Rockland Psychiatric Center
Box 140
Orangeburg, NY 10962-1129
(845) 359-8500

Creedmoor Addiction Treatment Center
Creedmoor Psychiatric Center
Building #19, CBU 15
80-45 Winchester Boulevard
Queens Village, NY 11427-2193
(718) 264-3740

Margaret A. Stutzman Addiction Treatment Center
360 Forest Avenue
Buffalo, NY 14213-1205
(716) 882-4900

South Beach Addiction Treatment Center
South Beach Psychiatric Center
Building 1, 2nd Floor
777 Seaview Avenue
Staten Island, NY 10305-3499
(718) 667-5202

Dick Van Dyke Addiction Treatment Center
1330 County Road 132
Ovid, NY 14521-9700
(607) 869-9500

McPike Addiction Treatment Center
1213 Court Street
Utica, NY 13502-3803
(315) 738-4600

St. Lawrence Addiction Treatment Center
One Chimney Point Drive
Hamilton Hall
Ogdensburg, NY 13669-2291
(315) 393-1180

INFORMATION FOR CANDIDATES

NEW YORK STATE IS AN EQUAL OPPORTUNITY EMPLOYER: It is the policy of the state of New York to provide for and promote equal opportunity in employment, compensation, and other terms and conditions of employment without discrimination on the basis of age, race, color, religion, disability, national origin, gender, sexual orientation, marital status, or arrest and/or criminal conviction record unless based upon a bona fide occupational qualification or other exception.

Appointment to many positions in State government require candidates to undergo an investigative screening. This may include a thorough character investigation, a Federal Bureau of Investigation Criminal Record History Check, a Child Abuse Registry clearance, or other similar procedures. Candidates may be fingerprinted and may be required to pay any necessary fees for that procedure. Depending on the nature of the job, the criminal convictions discovered, or any falsified or omitted information revealed, the investigative findings may bar appointment or result in removal after appointment.

ELIGIBILITY FOR EMPLOYMENT: You must be legally eligible to work in the United States at the time of appointment and throughout your employment with New York State. If appointed, you must produce documents that establish your identity and eligibility to work in the United States, as required by the federal Immigration Reform and Control Act of 1986, and the Immigration and Nationality Act.

REASONABLE ACCOMMODATIONS IN TESTING: It is the policy of the Department of Civil Service, in accordance with the New York State Human Rights Law and the Americans with Disabilities Act, to provide qualified persons with disabilities equal employment opportunity and equal opportunity to participate in and receive the benefits, services, programs, and activities of the Department. It is the policy of the Department to provide such persons reasonable accommodations and reasonable modifications as are necessary to enjoy equal opportunity. Persons with disabilities who require an accommodation to participate in an examination must note this on their application. Further information is available from the Test Administration Unit of the Department of Civil Service. In the Albany area, call 518-457-2487 [press 2, then press 2]. Outside of the Albany area, call toll free at 1-877-697-5627 [press 2, then press 2]. For TDD services, call NY Relay at 711 (requires a fee) or 1-800-662-1220.

NEW YORK STATE RESIDENCE IS NOT REQUIRED FOR MOST POSITIONS: However, you must be eligible for employment in the United States.

CONTINUOUS RECRUITMENT/ELIGIBLE LISTS: Candidates who meet the qualifications and pass this examination will have their names placed on the eligible list in the order of final scores, regardless of the date on which they filed or took the test. Generally, the names of qualified candidates will remain on the eligible list for two years. Appeal of ratings will not be allowed as the opportunity for retest exists. The Department of Civil Service reserves the right to terminate this special recruitment program.