



CONTINUOUS RECRUITMENT OPEN-COMPETITIVE EXAMINATION

APPLICATIONS ACCEPTED CONTINUOUSLY TESTS HELD PERIODICALLY

Examination No. & Title	Salary Grade	Beginning Salary*
20-959 Assistant Psychiatrist	NS	\$125,692 to \$145,552
20-960 Psychiatrist 1	38	\$173,898 to \$262,211
20-961 Psychiatrist 1 (Children and Youth)	38	\$195,953 to \$240,999**
20-962 Psychiatrist 1 (Chinese Language)	38	\$173,898 to \$262,211
20-963 Psychiatrist 1 (Spanish Language)	38	\$173,898 to \$262,211
20-979 Psychiatrist 1 (Forensic)	38	\$207,214 to \$262,211**
20-981 Psychiatrist 1 (Addiction)	38	\$207,214 to \$262,211**
20-964 Psychiatrist 2	38	\$184,814 to \$273,472
20-965 Psychiatrist 2 (Children and Youth)	38	\$229,738 to \$274,784**
20-966 Psychiatrist 2 (Chinese Language)	38	\$184,814 to \$273,472
20-967 Psychiatrist 2 (Manual Communication)	38	\$184,814 to \$273,472
20-968 Psychiatrist 2 (Spanish Language)	38	\$184,814 to \$273,472
20-980 Psychiatrist 2 (Forensic)	38	\$229,738 to \$284,734**
20-982 Psychiatrist 2 (Addiction)	38	\$229,738 to \$284,734**

*Actual starting salary is dependent on your credentials, experience, geographic location, and work assignment.

**Salary range reflects approved salary enhancements for Child & Adolescent, Forensic, or Addiction subspecialty certification. Actual starting salary is dependent on geographic location and work assignment.

The salaries for Psychiatrist 1 and 2, Salary Grade 38, are revised annually.

NS – the salary grade NS denotes a non-statutory salary grade.

NO APPLICATION PROCESSING FEE REQUIRED

Appointees who work in the five boroughs of New York City or in Nassau, Suffolk, Rockland, or Westchester Counties will receive an additional \$3,026 annual downstate adjustment. Appointees who work in Dutchess, Orange, or Putnam Counties will receive an additional \$1,513 annual mid-Hudson adjustment.

MINIMUM QUALIFICATIONS: On or before the date of filing your application, you must meet the following requirements:

For No. 20-959:

1. possession of a limited permit to practice medicine in New York State (See limited permit option below†); **AND**
2. completion of an accredited training program in general psychiatry approved by the American Board of Psychiatry and Neurology for entrance into its examination.

For Nos. 20-960, 20-962, and 20-963:

1. possession of a license to practice medicine in New York State (See limited permit option below†); **AND**
2. completion of an accredited training program in general psychiatry approved by the American Board of Psychiatry and Neurology for entrance into its examination.

For Nos. 20-961:

1. possession of a license to practice medicine in New York State (See limited permit option below†); **AND**
2. completion of an accredited training program in general psychiatry approved by the American Board of Psychiatry and Neurology for entrance into its examination; **AND**
3. completion of an accredited training program in child and adolescent psychiatry approved by the American Board of Psychiatry and Neurology for entrance into its examination.

For Nos. 20-979:

1. possession of a license to practice medicine in New York State (See limited permit option below†); **AND**
2. completion of an accredited training program in general psychiatry approved by the American Board of Psychiatry and Neurology for entrance into its examination; **AND**
3. completion of an accredited training program in forensic psychiatry approved by the American Board of Psychiatry and Neurology for entrance into its examination.

For Nos. 20-981:

1. possession of a license to practice medicine in New York State (See limited permit option below†); **AND**
2. completion of an accredited training program in general psychiatry approved by the American Board of Psychiatry and Neurology for entrance into its examination; **AND**
3. completion of an accredited training program in addiction psychiatry approved by the American Board of Psychiatry and Neurology for entrance into its examination.

For Nos. 20-964, 20-966, 20-967, and 20-968:

1. possession of a license to practice medicine in New York State (See limited permit option below†); **AND**
2. certification in general psychiatry by the American Board of Psychiatry and Neurology.

For Nos. 20-965:

1. possession of a license to practice medicine in New York State (See limited permit option below†); **AND**
2. certification in general psychiatry by the American Board of Psychiatry and Neurology; **AND**
3. certification in child and adolescent psychiatry by the American Board of Psychiatry and Neurology.

For Nos. 20-980:

1. possession of a license to practice medicine in New York State (See limited permit option below†); **AND**
2. certification in general psychiatry by the American Board of Psychiatry and Neurology; **AND**
3. certification in forensic psychiatry by the American Board of Psychiatry and Neurology.

For Nos. 20-982:

1. possession of a license to practice medicine in New York State (See limited permit option below†); **AND**
2. certification in general psychiatry by the American Board of Psychiatry and Neurology; **AND**
3. certification in addiction psychiatry by the American Board of Psychiatry and Neurology.

† **Limited permit option:** This option is available only in the Office of Mental Health and Office for People With Developmental Disabilities. If you are licensed in another state or by written examination in Canada, AND meet the other requirements for Psychiatrist 1 or 2, AND have a current limited permit to practice medicine in New York State, you are eligible to compete in the examination. If appointed, you must obtain your license within one year of the date your limited permit was issued. Failure to do so will result in removal from your position.

License and Certification: Loss of license or limited permit to practice medicine in New York State or failure to maintain certification by the American Board of Psychiatry and Neurology (if required) will result in action to remove you from the position.

NOTES:

1. **Medicaid and Medicare:** In order to be eligible for appointment and to maintain employment, you cannot be listed as an excluded individual or entity on any of the Federal and/or State Medicaid and Medicare exclusion lists (or excluded from any other Federal or Federally assisted program). If you are appointed and subsequently listed as an excluded individual or entity on any of these lists (or excluded from any other Federal or Federally assisted program), you may be terminated from your employment.
2. If appointed you may be required to become an enrolled Medicare provider; obtain and provide to your employer a National Provider Identifier (NPI) number issued by the National Plan and Provider Enumeration System (NPPES); and otherwise actively participate to the degree necessary to allow for your services to be billed through Medicare and Medicaid. If you are appointed and lose the ability to bill through Medicare and Medicaid, you may be terminated from your employment.
3. **NYS license to practice medicine:** Information on requirements for licensure should be directed to the New York State Education Department, Office of the Professions at: The New York State Education Department, Office of the Professions, Division of Professional Licensing Services, Medicine Unit, 89 Washington Avenue, Albany, NY 12234-1000; (518) 474-3817 ext. 260; or email: opunit2@mail.nysed.gov.
4. **Certification in General Psychiatry, Child and Adolescent Psychiatry, Addiction Psychiatry, or Forensic Psychiatry:** Information on requirements for certification in general psychiatry, child and adolescent psychiatry, addiction psychiatry, or forensic psychiatry may be obtained by mail from the American Board of Psychiatry and Neurology, Inc., 2150 E. Lake Cook Road, Suite 900, Buffalo Grove, IL 60089; by phone at (847) 229-6500; or on the Internet at <http://www.abpn.com>.
5. **Accredited training programs in psychiatry:** Information regarding acceptable accredited training programs in general psychiatry, child and adolescent psychiatry, addiction psychiatry, or forensic psychiatry can be obtained by mail from the Accrediting Council for Graduate Medical Education, Suite 2000, 515 North State Street, Chicago, IL 60654; (312) 755-5000; or on the Internet at <http://acgme.org/>.
6. **Language and Manual Communication positions:** If you are considered for appointment to a Spanish or Chinese language position, you will be required to demonstrate your proficiency in the language. If you are considered for appointment to a Manual Communications position, you must demonstrate your proficiency in manual sign language. Proficiency must be at a level that will assure your ability to properly perform the duties of the position.

NOTES (Continued):

7. **Background Investigation/Justice Center Review:** The names of all prospective employees **will be:**
- Checked against the Staff Exclusion List (SEL) maintained by the Justice Center for the Protection of People with Special Needs. Prospective employees whose names appear on the SEL as having been found responsible for serious or repeated acts of abuse or neglect will be barred from appointment and may have their names removed from the eligible list(s) for the title(s);
 - Investigated through a Criminal Background Check (CBC). All convictions must be reported. Conviction of a felony or misdemeanor or any falsified or omitted information may bar appointment or result in removal after appointment. Each case will be determined on its own merits, consistent with the applicable provisions of state and federal laws;
- and **may be:**
- Screened against the Statewide Central Register of Child Abuse and Maltreatment (SCR). Prospective employees whose names appear on the SCR may be barred from appointment.
- You will be responsible for payment of all required fees.
8. Appropriate part-time and volunteer experience, which can be verified, will be accepted on a prorated basis.
9. New York State residence is not required.

THE POSITIONS: These positions exist with New York State government in the Office of Mental Health, Office for People With Developmental Disabilities, Office of Children and Family Services, and Office of Addiction Services and Supports, at various locations throughout the state. The Assistant Psychiatrist positions exist only in the Office of Mental Health.

DUTIES: As an **Assistant Psychiatrist**, you would assist in providing psychiatric care and treatment services to individuals under the direct supervision of a licensed psychiatrist or physician.

As a **Psychiatrist 1, including various parenthetics**, you would diagnose, treat, prescribe, and provide psychiatric care and treatment services to assigned individuals under the direction of a higher level Psychiatrist or Physician.

As a **Psychiatrist 2, including various parenthetics**, you would independently diagnose, treat, prescribe, and provide psychiatric care and treatment services to assigned individuals; provide clinical supervision and guidance to lower-level psychiatrists, physicians, and/or other medical providers; and may manage care and treatment services for an assigned facility, unit, or program.

SUBJECT OF EXAMINATION: There will be no written test. If you meet the Minimum Qualifications, your **education and experience** will be evaluated against the general background/critical activities of the position. Therefore, it is important that the information on your application be complete and accurate. Vagueness or omissions will not be considered in your favor. Your final score will be based on the rating you receive on the evaluation of education and experience.

Your final score must be 70 or higher in order to pass. Your final score on the eligible list will be determined after adding any wartime Veterans' and Civil Service Law Section 85-a credits.

RETEST POLICY: Qualified candidates may file as frequently as once a year, but a new application is required each time.

Applicants are required to have a Personal NY.gov account and keep their email address up to date. The Department of Civil Service and other state agencies will communicate with you through email correspondence. This may include notification of your application status, your test arrangements, examination results, and canvassing you for interest in appointment.

HOW TO APPLY:

- Download the examination application NYS-APP form at <http://www.cs.ny.gov/announ/applications.cfm>; or
- Email cs.sm.examinfo@cs.ny.gov to request NYS-APP form; or
- Obtain NYS-APP form from a State agency or facility personnel/business office; or
- Request NYS-APP form by calling the Department of Civil Service in the Albany area at 518-457-2487 or toll free at 1-877-697-5627.

WHERE TO APPLY: A list of facilities where these positions exist is a part of this announcement. Submit your application directly to the facilities where you are interested in being employed with the following exceptions: to apply to the Office of Children and Family Services, send your application to the personnel office in Rensselaer; to apply to the Office of Addiction Services and Supports, send your application to the personnel office in Albany. All statements you make on your application are subject to investigation. **Do not send your application to the Department of Civil Service.**

State agencies have an ongoing need for persons qualified for appointment to these positions. Agencies will accept applications at any time and will rate applications whenever additional eligibles are needed. In general, all applications received up to six weeks before a scheduled rating period will be processed for that period. Applications received afterward will be retained for the next scheduled rating period.

If you have questions about these examinations write or call any of the listed facilities or agencies.

NEW YORK STATE OFFICE FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES

Mail your NYS-APP application form directly to the facility where you wish to be considered for employment.

For additional information contact:

New York State Office for People With Developmental Disabilities

44 Holland Avenue

Albany, New York 12229

Information Line 1-866-946-9733

<http://www.opwdd.ny.gov> or one of the facilities listed below.

Bernard M. Fineson Developmental
Disabilities State Operations Office
P.O. Box 280507
Queens Village, NY 11428-0507
(718) 217-5110

Brooklyn Developmental
Disabilities State Operations Office
888 Fountain Avenue
Brooklyn, NY 11208-5997
(718) 642-6310

Broome Developmental Disabilities
State Operations Office
249 Glenwood Road
Binghamton, NY 13905-1695
(607) 770-0241

Capital District Developmental
Disabilities State Operations Office
500 Balltown Road
Schenectady, NY 12304
(518) 370-7386

Central New York
Developmental Disabilities
State Operations Office
Rome Office
P.O. Box 470
Rome, NY 13442-0470
(315) 336-2300, Ext. 578

Central New York
Developmental Disabilities
State Operations Office
Syracuse Office
P.O. Box 1035
800 South Wilbur Avenue
Syracuse, NY 13201
(315) 473-6980

Finger Lakes Developmental
Disabilities State Operations Office
Attention: Human Resources
Office
620 Westfall Road
Rochester, NY 14620
(585) 461-8800

Hudson Valley Developmental
Disabilities State Operations Office
P.O. Box 470
Thiells, NY 10984
(845) 947-6300

Long Island Developmental
Disabilities State Operations Office
45 Mall Drive, Suite 1
Commack, NY 11725
(631) 493-1700

Metro New York Developmental
Disabilities State Operations Office
Human Resources Office
2400 Halsey Street
Bronx, NY 10461
(718) 430-0710

NYS Institute For Basic Research in
Developmental Disabilities
State Operations Office
1050 Forest Hill Road
Staten Island, NY 10314
(718) 494-5100

Staten Island
Developmental Disabilities
State Operations Office
1150 Forest Hill Road
Staten Island, NY 10314-6316
(718) 938-5433

Sunmount Developmental
Disabilities State Operations Office
2445 State Route 30
Tupper Lake, NY 12986
(518) 359-4157

Taconic Developmental Disabilities
State Operations Office
26 Center Circle
Wassaic, NY 12592
Attn: OHRM
(845) 877-6821, Ext. 3367

Western New York
Developmental Disabilities
State Operations Office
Attn: Human Resources Office
1200 East and West Road
West Seneca, N.Y. 14224
(716) 517-2000

NEW YORK STATE OFFICE OF ADDICTION SERVICES AND SUPPORTS

**Mail your NYS-APP application form directly to:
New York State Office of Addiction Services and Supports
Bureau of Human Resources Management
1450 Western Avenue
Albany, New York 12203
(518) 485-1728
<http://www.oasas.ny.gov>**

Bronx Addiction Treatment Center
Bronx Psychiatric Center
Building 13
1500 Waters Place
Bronx, NY 10461-2723
(718) 904-0026, Ext. 2

Charles K. Post Addiction
Treatment Center
Pilgrim Psychiatric Center
Building 1
998 Crooked Hill Road
West Brentwood
NY 11717-1087
(631) 434-7209

Creedmoor Addiction Treatment
Center
Creedmoor Psychiatric Center
Building #19, CBU 15
80-45 Winchester Boulevard
Queens Village, NY 11427-2193
(718) 264-3740

Dick Van Dyke Addiction
Treatment Center
1330 County Road 132
Ovid, NY 14521-9700
(607) 869-9500

John L. Norris Addiction Treatment
Center
Rochester Psychiatric Center
1111 Elmwood Ave.
Rochester, NY 14620-3005
(585) 461-0410

Kingsboro Addiction Treatment
Center
754 Lexington Avenue
Brooklyn, NY 11221-2944
(718) 453-3200

Margaret A. Stutzman Addiction
Treatment Center
360 Forest Avenue
Buffalo, NY 14213-1298
(716) 882-4900

McPike Addiction Treatment
Center
1213 Court Street
Utica, NY 13502-3803
(315) 738-4600

Richard C. Ward Addiction
Treatment Center
Suite No. 12/16, Building 92
117 Seward Avenue
Middletown, NY 10940-1903
(845) 341-2500

Russell E. Blaisdell Addiction
Treatment Center
Rockland Psychiatric Center
Box 140
Orangeburg, NY 10962-1129
(845) 359-8500

St. Lawrence Addiction Treatment
Center
One Chimney Point Drive
Hamilton Hall
Ogdensburg, NY 13669-2291
(315) 393-1180

South Beach Addiction Treatment
Center
South Beach Psychiatric Center
Building 1, 2nd Floor
777 Seaview Avenue
Staten Island, NY 10305-3499
(718) 667-5202

NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES

**Mail your NYS-APP application form directly to:
New York State Office of Children and Family Services
Personnel Office
52 Washington Street
Rensselaer, New York 12144-2735
<http://www.ocfs.gov> or (518) 473-7793**

Brentwood Residential Center
1230 Commack Road
Dix Hills, NY 11746-8215
(631) 667-1188
Fax: (631) 667-1213

Brookwood Secure Center
419 Spookrock Road
P.O. Box 265
Claverack, NY 12513
(518) 851-3211
Fax: (518) 851-2685

Finger Lakes Residential Center
250 Auburn Road
Lansing, NY 14882
(607) 535-5000
Fax: (607) 533-5012

Goshen Secure Center
97 Cross Road
Goshen, NY 10924
(845) 615-3000
Fax: (845) 615-3016

Harriet Tubman Residential Center
6706 Pine Ridge Rd.
Auburn, NY 13021
(315) 704-6290

Highland Residential Center
629 North Chodikee Lake Road
Highland, NY 12528
(845) 691-6006
Fax: (845) 691-6042

Industry Residential Center
375 Rush-Scottsville Road
Rush, NY 14543
(585) 533-2600
Fax: (585) 533-2822

MacCormick Secure Center
300 South Road
Brooktondale, NY 14817
(607) 539-7121
Fax: (607) 539-6588

Taberg Residential Center
for Girls
10011 Taberg-Florence Road
Taberg, NY 13471
(315) 245-0084
Fax: (315) 245-0088

NEW YORK STATE OFFICE OF MENTAL HEALTH

Mail your NYS-APP application form directly to the facility where you wish to be considered for employment.

**For additional information contact:
New York State Office of Mental Health
Facility Personnel Services
44 Holland Avenue, 7th floor
Albany, New York 12229
(518) 474-1261**

<http://www.omh.ny.gov> or contact one of the facilities below.

Bronx Psychiatric Center
1500 Waters Place
Bronx, NY 10461
(718) 931-0600

Buffalo Psychiatric Center
400 Forest Avenue
Buffalo, NY 14213
(716) 885-2261

Capital District Psychiatric Center
75 New Scotland Avenue
Albany, NY 12208
(518) 549-6000

Central New York Psychiatric
Center
P.O. Box 300
Marcy, NY 13403
(315) 765-3600

Creedmoor Psychiatric Center
79-25 Winchester Boulevard
Queens Village, NY 11427
(718) 264-4000

Elmira Psychiatric Center
100 Washington Street
Elmira, NY 14901-2898
(607) 737-4711

Greater Binghamton Health Center
425 Robinson Street
Binghamton, NY 13904
(607) 724-1391

Hutchings Psychiatric Center
620 Madison Street
Syracuse, NY 13210
(315) 426-3600

Kingsboro Psychiatric Center
681 Clarkson Avenue
Brooklyn, NY 11203
(718) 221-7700

Kirby Forensic Psychiatric Center
102 Rivers Edge Road
New York, NY 10035
(646) 672-5858

Manhattan Psychiatric Center
102 Rivers Edge Road
New York, NY 10035
(646) 672-6767

Mid-Hudson Forensic Psychiatric
Center
2834 Route 17M
New Hampton, NY 10958
(845) 374-8700

Mohawk Valley Psychiatric Center
1400 Noyes Street
Utica, NY 13502
(315) 738-3800

Nathan S. Kline Institute for
Psychiatric Research
140 Old Orangeburg Road
Orangeburg, NY 10962
(845) 398-5500

New York City Children's Center
(Bronx Campus)
1300 Waters Place
Bronx, NY 10461
(718) 692-2543

New York City Children's Center
(Brooklyn Campus)
1819 Bergen St.
Brooklyn, NY 11233-4513
(718) 692-2543

New York City Children's Center
(Queen's Campus)
74-03 Commonwealth Blvd.
Bellerose, NY 11426
(718) 692-2543

NYS Psychiatric Institute
1051 Riverside Drive
New York, NY 10032
(646) 774-5000

Pilgrim Psychiatric Center
998 Crooked Hill Road
West Brentwood, NY 11717-1087
(631) 761-3500

Rochester Psychiatric Center
1111 Elmwood Avenue
Rochester, NY 14620
(585) 241-1200

Rockland Children's Psychiatric
Center
2 First Avenue
Orangeburg, NY 10962
(845) 359-7400

Rockland Psychiatric Center
140 Old Orangeburg Road
Orangeburg, NY 10962
(845) 359-1000

Sagamore Children's Psychiatric
Center
197 Half Hollow Road
Dix Hills, NY 11746
(631) 370-1700

Secure Treatment and
Rehabilitation Center (STARC):

STARC - Oakview
P.O. Box 300
Marcy, NY 13403
(315) 765-3600

STARC – Bridgeview
1 Chimney Point Drive
Ogdensburg, NY 13669
(315) 541- 2001

St. Lawrence Psychiatric Center
One Chimney Point Drive
Ogdensburg, NY 13669
(315) 541-2001

South Beach Psychiatric Center
777 Seaview Avenue
Staten Island, NY 10305
(718) 667-2300

Western NY Children's Psychiatric
Center
1010 East and West Road
West Seneca, NY 14224
(716) 677-7000

ADDITIONAL INFORMATION

NEW YORK STATE IS AN EQUAL OPPORTUNITY EMPLOYER: It is the policy of the State of New York to provide for and promote equal opportunity employment, compensation, and other terms and conditions of employment without unlawful discrimination on the basis of age, race, color, religion, disability, national origin, gender, sexual orientation, veteran or military service member status, marital status, domestic violence victim status, genetic predisposition or carrier status, arrest and/or criminal conviction record, or any other category protected by law, unless based upon a bona fide occupational qualification or other exception.

Appointment to many positions in State government require candidates to undergo an investigative screening. This may include a thorough character investigation, a Federal Bureau of Investigation Criminal Record History Check, a Child Abuse Registry clearance, or other similar procedures. Candidates may be fingerprinted and may be required to pay any necessary fees for that procedure. Depending on the nature of the job, the criminal convictions discovered, or any falsified or omitted information revealed, the investigative findings may bar appointment or result in removal after appointment.

ELIGIBILITY FOR EMPLOYMENT: You must be legally eligible to work in the United States at the time of appointment and throughout your employment with New York State. If appointed, you must produce documents that establish your identity and eligibility to work in the United States, as required by the federal Immigration Reform and Control Act of 1986, and the Immigration and Nationality Act.

REASONABLE ACCOMMODATIONS IN TESTING: It is the policy of the Department of Civil Service, in accordance with the New York State Human Rights Law and the Americans with Disabilities Act, to provide qualified persons with disabilities equal employment opportunity and equal opportunity to participate in and receive the benefits, services, programs, and activities of the Department. It is the policy of the Department to provide such persons reasonable accommodations and reasonable modifications as are necessary to provide equal opportunity. Persons with disabilities who require an accommodation to participate in an examination must note this on their application. Further information is available from the Test Administration Unit of the Department of Civil Service. In the Albany area, call 518-457-2487. Outside of the Albany area, call toll free at 1-877-697-5627. For TDD services, call NY Relay at 711 (requires a fee) or 1-800-662-1220.

NEW YORK STATE RESIDENCE IS NOT REQUIRED FOR MOST POSITIONS: However, you must be eligible for employment in the United States.

CONTINUOUS RECRUITMENT/ELIGIBLE LISTS: Candidates who meet the qualifications and pass this examination will have their names placed on the eligible list in the order of final scores, regardless of the date on which they filed or took the test. Generally, the names of qualified candidates will remain on the eligible list for two years. Appeal of ratings will not be allowed as the opportunity for retest exists. The Department of Civil Service reserves the right to terminate this special recruitment program.