

SOCIAL SECURITY NUMBER		

**NYS-APP APPLICATION SUPPLEMENT
PROFESSIONAL CAREERS IN
ACCOUNTING AND AUDITING**

This supplement must be completed and attached to your NYS-APP examination application when applying for this examination.

To qualify for the *Professional Careers in Accounting and Auditing* promotion examination, you must meet the minimum qualifications on the announcement. As part of those qualifications, you must demonstrate that you have successfully completed at least 24 semester credit hours in specific accounting, auditing, and/or taxation courses. To determine your qualifications, we ask that you identify your qualifying courses in the boxes below. If your degree is from a non-U.S. institution, you must also provide an independent course-by-course equivalency evaluation as noted under "Foreign Degrees."

Course Title	Number of Credits	College or University	Date Completed
Total Accounting/Auditing Credit Hours			

I affirm that all statements on this Application Supplement (including reverse side) are true under penalty of law.

Print Your Name Here: _____

Signature: _____

Date: _____

<i>When completed, please send your NYS-APP and this application supplement to:</i>	New York State Department of Civil Service Albany, New York 12239
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**NYS-APP APPLICATION SUPPLEMENT
DATA PROCESSING FISCAL SYSTEMS
AUDITOR TRAINEE I**

This supplement, including the reverse side, must be completed and attached to your NYS-APP examination application if you wish to be considered for the above title.

In addition to meeting the general qualifications for the *Professional Careers in Accounting and Auditing*, you may be considered for this title if **you also possess six semester credit hours** in data processing, computer information services, computer science and/or management information services. To determine your qualifications, we ask that you identify your qualifying courses in the boxes below.

Course Title	Number of Credits	College or University	Date Completed
Total EDP Credit Hours			

Substitution: Full-time or part-time experience in computer systems analysis, computer programming or EDP auditing may be substituted for the six data processing semester credit hours requirement at the rate of three months experience equating to three semester credit hours. **Experience using commercial software packages or end-user hardware or software PC support will NOT be considered qualifying.** Appropriate part-time and/or volunteer experience which can be verified, will be accepted on a prorated basis. This experience may include work outside state service.

LENGTH OF EMPLOYMENT MO. YR. MO. YR. FROM / TO /	FIRM NAME	ADDRESS	CITY AND STATE
EARNINGS \$	CIRCLE ONE	DUTIES:	
TYPE OF BUSINESS			
YOUR EXACT TITLE			
NAME OF YOUR SUPERVISOR			
SUPERVISOR'S TITLE			
No. of hours worked per week (exclusive of overtime):			
LENGTH OF EMPLOYMENT MO. YR. MO. YR. FROM / TO /	FIRM NAME	ADDRESS	CITY AND STATE
EARNINGS \$	CIRCLE ONE	DUTIES:	
TYPE OF BUSINESS			
YOUR EXACT TITLE			
NAME OF YOUR SUPERVISOR			
SUPERVISOR'S TITLE			
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