

ATTACHMENT #6: Promotion Applicant Certification Form

Director of Facilities

Promotion Applicant Certification Form

APPLICANT INFORMATION

APPLICANT MUST COMPLETE THIS PROMOTION APPLICANT CERTIFICATION FORM AND GIVE IT TO THE LOCAL CIVIL SERVICE AGENCY THAT ADMINISTERS CIVIL SERVICE FOR THE SCHOOL DISTRICT NO LATER THAN **11/16/2018**. A LIST OF ALL LOCAL CIVIL SERVICE AGENCIES CAN BE FOUND AT: WWW.CS.NY.GOV/JOBSEEKER/LOCAL.CFM.

APPLICANT INFORMATION

Date Filed: _____
Employee Name: _____ School District Name: _____
E-Mail Address: _____ SSN(Last Four): xxx-xx-_____

EXAMINATION INFORMATION

Promotion Exam Number: 7x-xxx _____
Promotion Exam Title: _____
Civil Service Agency Name: _____

I understand that in order to be eligible for the above promotion examination, I also need to apply for and meet the qualifications for (check appropriate one):

- 26-534 – Director of Facilities I statewide open-competitive examination**
- 26-535 – Director of Facilities II statewide open-competitive examination**
- 26-536 – Director of Facilities III statewide open-competitive examination**

Applicant's Signature:

FOR MUNICIPAL CIVIL SERVICE AGENCY USE ONLY

The above applicant meets the locally established service requirements to participate in the above-listed promotion examination.

Name & Signature:

Once completed, please fax to the Municipal Service Division (MSD), New York State Department of Civil Service.

For additional information on the Director of Facilities Examination and to view the announcements for the Statewide Examinations please visit the New York State Department of Civil Service website at www.cs.ny.gov