

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
DIVISION OF STAFFING SERVICES
GENERAL INFORMATION BULLETIN No. 04-01

TO: Department and Agency Personnel and Human Resources Officers
FROM: Terry Jordan, Director of Staffing Services
SUBJECT: Announcing the SPMM E-Mail Alert Service
DATE: August 20, 2004

We are pleased to announce the launch of a subscription-based e-mail alert system to support the New York State Personnel Management Manual. Subscribers will receive e-mail alerts of new amendments and additions to the SPMM (Transmittal Memoranda, Policy Bulletins, and Advisory Memoranda) and of publication of new General Information Bulletins.

To subscribe, point your web browser to this address:

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or visit our department home page at www.cs.state.ny.us, select "Programs and Services," then "Staffing Services," then "SPMM Email List" from the left margin or bottom of the page. Follow the instructions on the subscription page. Instructions to unsubscribe are available on that same page.

Remember, e-mail alerts are one-way only and are automated. Replies or responses to the alerts are not reviewed and will not be read.

We encourage all SPMM holders and users to subscribe to this useful tool.

Please share this Bulletin with your colleagues and staff.