

**NEW YORK STATE DEPARTMENT OF CIVIL SERVICE**

**DIVISION OF STAFFING SERVICES**

**GENERAL INFORMATION BULLETIN No. 07-02**

TO: Department and Agency Personnel, Human Resources, and Affirmative Action Offices  
FROM: Terry Jordan, Director of Staffing Services  
SUBJECT: Suspension of Promotion Test Batteries Program  
DATE: March 20, 2007

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The Department's Acting Commissioner, Nancy G. Groenwegen, is reviewing all programs and policies of the Department, including the examination program, to ensure that they further the Department's mission, as the State's central personnel agency, of providing agencies with a skilled and professional workforce that allows agencies to successfully fulfill their missions. The goal is to provide agencies with the best services as efficiently and expeditiously as possible.

While this review is underway, the Department will suspend administration of the Promotion Test Batteries and will not use banked scores in promotion examinations which have not yet been announced. Candidates who do not have active Promotion Test Battery (PTB) scores will not be hampered in their ability to take promotion examinations. The Division of Staffing Services and the Division of Testing Services will work with State agencies to prioritize examinations and to administer promotion examinations to address staffing and succession planning needs.

We request your assistance in making this information available to all of your employees who would have qualified to take the Promotion Test Batteries. We thank you in advance for your cooperation.

Staffing Services Representatives have been briefed on these changes and will be available to assist your staff with general questions concerning this announcement.