

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

DIVISION OF STAFFING SERVICES

GENERAL INFORMATION BULLETIN No. 07-05

TO: Department and Agency Personnel, Human Resources, and Affirmative Action Officers
FROM: Terry Jordan, Director of Staffing Services
SUBJECT: New Title Series: Payroll Examiner
DATE: July 20, 2007

The Division of the Budget has given fiscal approval for the creation of the Payroll Examiner series, effective May 24, 2007. The table below displays the old and new titles and salary grades.

Previous Title and Grade	New Title and Grade	Classification Action
—	Payroll Examiner 1, G-12	New Title
Payroll Clerk 3, G-14	Payroll Examiner 2, G-15	Title Structure Change and Reallocation
Payroll Clerk 4, G-18	Payroll Examiner 3, G-18	Title Structure Change
Payroll Clerk 5, G-22	Payroll Examiner 4, G- 23	Title Structure Change and Reallocation

No NYSTEP transactions are necessary to effect these changes. Civil Service systems reflected the changes on July 4, 2007.

The Division of Staffing Services is currently reviewing and updating transfer appropriateness determinations and title comparability determinations for reemployment lists. These determinations will be reflected in TTRS in the near future.

Additional information is available in a memorandum to Directors of Human Resources Management and Directors of Personnel from the Director of Classification and Compensation dated July 3, 2007.

If you have questions regarding appointments to these new positions please call Staffing Services Section 1 at (518) 473-8893.