

**NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
STATE PERSONNEL MANAGEMENT MANUAL
Policy Bulletin #21-01**

1200 Examinations /2300 Reductions in Force

January 2021

TO: Department and Agency Directors of Human Resources, Personnel and Affirmative Action Officers, Equal Opportunity Specialists, Diversity and Inclusion Specialists

FROM: Jessica Rowe, Director, Division of Staffing Services

SUBJECT: Veterans Credits (Attachment to Policy Bulletin 85-01)

**THIS POLICY BULLETIN REPLACES THE ATTACHMENT TO POLICY BULLETIN
85-01 ISSUED ON April 26, 1985.
REMOVE ONLY THE ATTACHMENT TO POLICY BULLETIN 85-01 FROM YOUR
SPMM AND DESTROY.**

**ELIGIBILITY FOR VETERANS' STATUS
(Updated January 2021)**

GENERAL ELIGIBILITY REQUIREMENTS	ACCEPTABLE DOCUMENTARY PROOF
1. Honorable Discharge or Release under honorable circumstances from the Armed Forces of the United States or possession of a letter from the Division of Veterans' Services that restores access to state benefits pursuant to the Restoration of Honor Act. (The "Armed Forces of the United States" means the Army, Navy, Marine Corps, Air Force and Coast Guard, including all components thereof and the National Guard when in the service of the United States pursuant to call as provided by Law on a full-time duty basis other than active duty for training purposes.)	1. Report of Separation and Honorable Discharge and/or Certificate of Service or letter from the Division of Veterans' Services that restores access to state benefits pursuant to the Restoration of Honor Act. Acceptable military forms: NAVPERS-553; NAVMC-78; WDAGO-53, 55; WDAGO-53,98; DD-214. If eligible name is different from that shown of Report of Separation and

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<p>2. Dates of active service during any of the following periods:</p> <ul style="list-style-type: none"> a. December 7, 1941 to September 2, 1945 b. June 26, 1950 to January 31, 1955 c. January 1, 1963 to May 7, 1975 d. U.S. Public Health Services: <p>July 29, 1945 to September 2, 1945 -OR- June 26, 1950 to July 3, 1952</p> <p>In the Armed Forces:</p> <ul style="list-style-type: none"> •Aug. 2, 1990 until the Persian Gulf hostilities end •Feb. 28, 1961 to May 7, 1975 •June 27, 1950 to Jan. 31, 1955 •Dec. 7, 1941 to Dec. 31, 1946 <p>or earned the Armed Forces, Navy, or Marine Corps expeditionary medal for service in:</p> <ul style="list-style-type: none"> •(Panama) Dec. 20, 1989 to Jan. 31, 1990 •(Lebanon) June 1, 1983 to Dec. 1, 1987 •(Grenada) Oct. 23, 1983 to Nov. 21, 1983 <p>or in the U.S. Public Health Service:</p> <ul style="list-style-type: none"> •June 26, 1950 to July 3, 1952 •July 29, 1945 to Sept. 2, 1945 	<p>2. Honorable Discharge, or a letter from the Division of Veterans' Services that restores access to state benefits pursuant to the Restoration of Honor Act, a marriage certificate or other legal document to verify the change must be included.</p>
<p>3. Resident of New York State at the time of application for veterans' credits or at the time of retention.</p>	<p>3. Statement of Applicant</p>
<p>ADDITIONAL REQUIREMENTS FOR DISABLED VETERANS</p>	
<p>Employee must be receiving payments from the Veterans' Administration for a service-connected disability rated at ten (10) percent or more incurred during the periods listed in #2 above.</p>	<p>Verification process conducted by the Department of Civil Service.</p>
<p>NOTE: Section 85.7(5) of the Civil Service Law provides special retention status to the spouses of certain disabled veterans. That part provides that the date of original appointment of "... the spouse of a veterans with one hundred percent service connected disability shall be deemed to be sixty months earlier than the actual date, determined in accordance with section thirty of the general construction law, provided, the spouse is domiciled with the veteran-spouse and is the head of the household."</p>	