

New York State Department of Civil Service

DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code 2333900

Chief Utility Electric Programs, M-5

Brief Description of Class

Chiefs Utility Electric Programs manage utility sections that regulate electric utility companies under the Public Service Commission's jurisdiction. The positions administer electric utility regulatory programs and serve as advisors to Directors, Deputy Directors, and the Chair of the Department of Public Service, and the Public Service Commission on all issues pertaining to electric utilities.

These positions are classified at the Department of Public Service.

Distinguishing Characteristics

Chief Utility Electric Programs: managerial level; under the general direction of a Deputy Director or Director, develops and implements electric utility policy, supervises multiple Utility Supervisors including parenthetics, and recommends new policies to the Public Service Commission.

Illustrative Tasks

Develops and implements electric utility policies pertaining to electric distribution systems, bulk electric systems, and electric rates and tariffs; ensures that electric utilities under Public Service Commission jurisdiction comply with rules, regulations, policies, and orders; provides technical support, supervision, training, and guidance to staff in matters pertaining to electric systems; reviews legislation and prepares rules and regulations associated with electric systems; liaisons with other State agencies and entities with jurisdiction over or interest in the electric system in New York State; prepares or oversees the preparation of testimony, for hearings before the Commission, State agencies, the Legislature, and Federal agencies; and, performs the full range of administrative supervisory duties such as evaluating staff performance, and staff training and development.

Minimum Qualifications

Chief Utility Electric Programs

Promotion: one year of permanent competitive service as a Chief of Gas and Petroleum Safety, Chief Utility Programs, Power Systems Operations Specialist 5, Supervisor Regulatory Economics, Supervisor Utility Accounting & Finance, Utility Consumer Program Specialist 5, Utility Consumer Assistance Specialist 5, or Utility Supervisor (including parentheses).

Note: Classification Standards illustrate the nature, extent and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

Date: 8/2020

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