

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Tentative Classification Standard

Occ. Code 5545002

Direct Support Aide, NS

Brief Description of Class

Direct Support Aides assist in the provision of person-centered services and supports to individuals with intellectual and/or developmental disabilities. Incumbents assist individuals with daily living skills and habits; take care of their personal needs; and ensure a comfortable home environment.

Distinguishing Characteristics

Direct Support Aides work alongside an experienced Direct Support Assistant, Grade 9, and receive precise instructions about the work to be done and their work is checked in progress and upon completion for accuracy, completeness, and adherence to instructions. Incumbents are not left alone with individuals.

Illustrative Duties

- Observes and documents individuals' behavior and responses to programs, support services, and treatments.
- Assists in reinforcing social skills and acceptable means of dissipating frustration or anger and resolving conflicts; and acts as a role model for positive behavior.
- Assists and/or instructs individuals in performing personal care and hygiene tasks, such as bathing, toileting, grooming, dressing, dental care, nutrition, and daily living activities.
- Performs and assists individuals in routine housekeeping, cleaning, and minor maintenance tasks.
- Monitors and maintains household supplies and inventories.

Minimum Qualifications

Demonstrated ability to perform assigned tasks and follow instructions.

Note: Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all the work that might be appropriately performed by a class. The minimum qualifications above are those required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

01/2024