

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code 5561100

Respiratory Therapist, Grade 14	5561100
Respiratory Therapist Supervisor 1, Grade 18	5561200
Respiratory Therapist Supervisor 2, Grade 22	5561300

Brief Description of Class Series

Positions in this series care for, evaluate, and monitor individuals* who have trouble breathing due to chronic respiratory diseases; provide emergency care to individuals suffering from traumatic injuries that affect breathing; perform pulmonary function testing, cardiorespiratory rehabilitation, infection control, isolation procedures, and cardiorespiratory drug administration; insert tracheal tubes and connect ventilators; and teach how to operate assistive breathing apparatus.

Positions are located primarily at Helen Hayes Hospital, which is part of the Department of Health.

* Individual refers to the person who is being treated or cared for, and is used in place of patient, client, or other nomenclature specific to an agency.

Distinguishing Characteristics

Respiratory Therapist: full performance level; possesses a license as a respiratory therapist in New York State; under the general direction of a higher-level respiratory therapist or clinician, provides respiratory therapy services and participates in the formulation and implementation of a respiratory care plan.

Respiratory Therapist Supervisor 1: supervisory level; clinically supervises a team of Respiratory Therapists and addresses more difficult or unusual diagnostic and treatment cases.

Respiratory Therapist Supervisor 2: one position class; directs the respiratory therapy program at Helen Hayes Hospital.

Illustrative Duties

Respiratory Therapist: interviews and examines individuals; performs diagnostic tests; consults with physicians, and develops respiratory care plans; performs chest

physiotherapy, continuous ventilation, airway maintenance, emergency care, and infection control; takes blood samples and performs pulmonary function testing; inserts tracheal tubes and connects individuals to ventilators; administers cardiorespiratory medications; monitors individual progress; monitors, inspects, repairs, and cleans equipment; performs inventory control activities; performs quality assurance and control activities; and teaches individuals and caregivers to use ventilators and life-support systems.

Respiratory Therapist Supervisor 1: in addition to the above, clinically supervises Respiratory Therapists; addresses more difficult or unusual diagnostic and treatment cases; collaborates with other hospital departments to maintain continuity of the respiratory care plan; provides in-service training; and assists with the implementation of department policies and procedures.

Respiratory Therapist Supervisor 2: oversees the respiratory therapy program at Helen Hayes Hospital; administratively and clinically supervises all Respiratory Therapists and Respiratory Therapist Supervisors; establishes and maintains the organizational structure; establishes the program budget; conducts space planning; oversees inventory control and infection control activities; requisitions and directs the use of financial and material resources; develops, implements, revises, and maintains the program's policy and procedure manuals; prepares quarterly and annual reports; oversees the quality assurance and control program; directs equipment monitoring activities; directs staff development, training, continuing education, and university affiliation programs; participates in recruitment; and makes hiring recommendations.

Minimum Qualifications

Respiratory Therapist

Open Competitive: possession of a license and current registration as a respiratory therapist in New York State.

Respiratory Therapist Supervisor 1

Promotion: possession of a license and current registration as a respiratory therapist in New York State, and one year of permanent service as a Respiratory Therapist.

Open Competitive: possession of a license and current registration as respiratory therapist in New York State, and one year of post-licensure experience in the administration of respiratory services and treatment of patients in a nursing home facility or hospital setting. A bachelor's degree in respiratory therapy may substitute for the experience requirement.

Respiratory Therapist Supervisor 2

Promotion: possession of a license and current registration as a respiratory therapist in New York State, and one year of permanent service as a Respiratory Therapist Supervisor 1.

Open Competitive: possession of a license and current registration as a respiratory therapist in New York State, and three years of post-licensure experience in the administration of respiratory services and treatment of patients in a nursing home facility or hospital setting, one year of which must have been at a supervisory level. A bachelor's degree in respiratory therapy may substitute for one year of the general experience requirement.

Note: Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

Date: 2/2025

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