

**New York State Department of Civil Service**  
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

**Occ. Code 6172900**

**Director Laboratories & Research, M-8**

Brief Description of Class

The Director Laboratories & Research functions as the overall director of the Department of Health's Wadsworth Center. The position directs all scientific and research priorities at the Center, ensures that administrative operations effectively support Center operations, and creates and maintains collaborative relationships with various state and federal entities critical to the success of the Center, and public health in New York State.

Distinguishing Characteristics

*Director Laboratories & Research:* non-competitive; one position class; reports to the Commissioner of Health, OS; directs all scientific and research priorities at the Wadsworth Center.

Illustrative Tasks

Directs all scientific and research operations at the Center, and provides vision and leadership to further the Center's priorities.

Collaborates with DOH administrative staff to ensure that research activities are effectively supported.

Maintains close communication with executive staff in other areas of DOH to ensure that programs are synergistic with each other.

Oversees the Center's regulatory activities, and ensures that programs are operating efficiently.

Represents the Center in communication with external organizations, including other State agencies, the Centers for Disease Control and Prevention, National Institutes of Health, and the Food and Drug Administration.

Plans and implements new research programs and facilities.

Builds public-private partnerships to further State science priorities and initiatives.

### Minimum Qualifications

Non-Competitive: possession of a license to practice medicine or veterinary medicine in New York State, and five years of responsible full-time administrative experience in laboratory management or research in an appropriate field; or a doctorate in the natural, clinical, or appropriate applied sciences, and six years of the above experience.

**Note:** Classification Standards illustrate the nature, extent and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

Date: 8/2021

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