

**New York State Department of Civil Service**  
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

***Occ. Code 6210000***

**X-Ray Aide, Grade 5**

Brief Description of Class

X-Ray Aides perform routine technical support activities typically in x-ray and radiology departments handling large volumes of patients. These positions, which are non-competitive, are classified primarily in the Health Science Centers of the State University of New York (SUNY).

Distinguishing Characteristics

*X-Ray Aide*: works under the supervision of higher level technical or supervisory staff; performs a mix of simple technical support activities requiring limited training such as developing, trimming, and maintaining files of x-ray films.

Related Classes

Licensed Radiologic Technologists operate equipment generating penetrating radiant energy in performing radiological examinations of individuals to provide physicians with data used in diagnosis or treatment. They also operate equipment and instruments producing radiation including instruments utilizing radioisotopes to administer radiation therapy treatments under a physician's prescription and direction. Appointment requires licensure to practice radiologic technology in New York State.

Illustrative Duties

Processes x-ray films and prepares developing solutions.

Controls access to patient charts, releasing documents only to authorized personnel or in accordance with procedures.

Sorts and files film and maintain files.

Assists in preparing, cleaning, and maintaining x-ray rooms, examining rooms and patient dressing areas, and in setting up equipment.

Escorts and transports patients to and from x-ray rooms; assists in positioning patients and aiding them in getting on and off tables.

Picks up and delivers films and records to other areas.

Schedules patient appointments.

Maintains records of patient visits and examinations.

### Minimum Qualifications

#### *X-Ray Aide*

Non-competitive: possession of or ability to acquire the necessary knowledge, skills and abilities during the probationary period.

**Note:** Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all the work that might be appropriately performed by a class. The minimum qualifications above are those required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum requirements for appointment or examination.

Date: 8/2025

KAB