

**New York State Department of Civil Service**  
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

**Occ. Code 7384100**

**Electronic Toll Maintenance Technician, NS      7384100**

Brief Description of Class Series

Positions in this class perform preventive, corrective, and routine maintenance on computerized toll equipment at Bridge Authority facilities.

These positions are only classified in the Bridge Authority.

Distinguishing Characteristics

*Electronic Toll Maintenance Technician:* maintains electronic toll equipment as well as the camera system; maintains work records, requisitions supplies and prepares service reports; on call 24-hours a day for emergencies.

Illustrative Duties

*Electronic Toll Maintenance Technician*

Assists in developing equipment maintenance project priorities and schedules.

Plans equipment maintenance schedules to ensure efficient scheduling and maximum use of toll equipment.

Receives and evaluates daily complaint reports from facilities and schedules corrective measures if it is a maintenance responsibility.

Conducts field inspection of toll equipment to determine work to be done, as part of the ongoing maintenance program, to ensure proper operation of equipment.

- Analyzes the condition of the equipment and determines maintenance and repair needs.
- Plans, schedules, coordinates, and performs maintenance programs.

Installs and maintains telecommunication systems.

- Determines inventories of tools and equipment needed for the maintenance program.
- Assists management in the development of a systematic maintenance program in accordance with established guidelines.

Installs and maintains of digital cameras.

Maintains traffic control devices.

Maintains knowledge of computer operating and application software.

Reads and interprets written and oral instructions, schematic drawings, and repair manuals.

### Minimum Qualifications

#### *Electronic Toll Maintenance Technician*

Open Competitive: two years of electronic toll equipment maintenance and operation experience. Training in electronics may be substituted for this experience on a year-for-year basis. Possession of a valid New York State CDL license is required; must be able to pass a physical to attain bridge-climbing certification.

**Note:** Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all the work that might be appropriately performed by a class. The minimum qualifications above are those required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum requirements for appointment or examination.

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