

New York State Department of Civil Service

DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code 8309600

Chief LTC Therapy Services, Grade 23

Brief Description Of Class

Chiefs Long Term Care (LTC) Therapy Services are responsible for planning, organizing, directing, overseeing, implementing, evaluating and supervising the delivery of rehabilitation services to residents of long term care facilities providing care to eligible military veterans and their eligible family members.

Chiefs LTC Therapy Services are classified in the facilities operated by the New York State Department of Health. Each facility may have only one position of Chief, LTC Therapy Services.

Distinguishing Characteristics

Chief LTC Therapy Services: provides direct therapeutic services (care) to residents and clinical supervision in the area of expertise; and oversees the delivery of all rehabilitation services including: occupational, physical, respiratory, recreational and speech therapies as well as leisure time activities programs.

Related Classes

Supervisors of Rehabilitation Services and Supervisors of Rehabilitation Services (Vocational) exist in the facilities and community programs of the New York State Office of Mental Health and the New York State Office of Mental Retardation and Developmental Disabilities. Incumbents provide psycho-social rehabilitation versus the physical rehabilitation necessary for a long-term care environment.

Illustrative Duties

Chief LTC Therapy Services

Provides direct therapeutic services (care) to residents and clinical supervision in their area of expertise; participates in institutional decision-making, program development and provides leadership relative to rehabilitative services; prepares and presents reports; plans and ensures implementation of rehabilitation services in all areas of clinical/technical licensure; monitors program needs, service delivery and documentation for compliance; develops corrective action plans to address identified

deficiencies; identifies budgetary needs; monitors spending; ensures that services meet or exceed professional standards and all regulatory agency rules, regulations and reimbursement requirements; develops, reviews and revises Rehabilitation Services Department Policy and Procedures to ensure compliance; conducts and oversees Continuous Quality Improvement studies/monitors to evaluate services and identify areas in need of improvement; supervises Rehabilitation Services Department, including staff from all services and contractors; provides for an integrated Rehabilitation Services Program through coordination, communication and evaluation; conducts meetings to convey information and solicit feedback; evaluates work performance and provides feedback to staff supervised through preparation of evaluation reports; identifies staff training and development needs and arranges for procurement of required training; serves as chairperson on interview committees as required; ensures orientation and appropriate training of employees; collaborates with other disciplines for new program development; and attends meetings as necessary.

Minimum Qualifications

Chief LTC Therapy Services

Promotion: qualified employee of the New York State Department of Health AND have had one year of permanent competitive or 55-b/55-c service in an Occupational, Physical or Recreation Therapist or Speech Language Pathologist position allocated to Salary Grade 20 or higher or two years of permanent competitive or 55-b/55-c service in an Occupational, Physical or Recreation Therapist or Speech Language Pathologist position allocated to Salary Grade 17.

Open Competitive: Bachelor's degree in occupational therapy, physical therapy, speech pathology or therapeutic recreation; AND if required, license and current registration and/or certification to practice in specialty in New York State; AND six years of professional experience providing direct services in the area of rehabilitation programming; four years of this experience must have been in an acute or long term care setting and two years of which must have been in a supervisory or administrative capacity.

Substitution: Master's degree in occupational therapy, physical therapy, speech pathology or therapeutic recreation may be substituted for the bachelor's degree requirement and up to one year of the required general professional experience.

Note: Classification Standards illustrate the nature, extent and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

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