

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code 0658300

Senior Forest Appraiser, Grade 18	0658300
Supervisor Forest Appraisal, Grade 23	0658600

Brief Description of Class Series

Forest Appraisers are responsible for on-site data collection of timber and lakeshore inventories for both state-owned and private land. Incumbents establish State land values for millions of acres of state-owned forestland and analyze and value private forestland in support of the ongoing equalization process. Further, Forest Appraisers establish and maintain assessment schedules (valuation rates), for seven forest regions throughout the State.

These positions are located in the Office of Real Property Tax Services at the Department of Taxation and Finance.

Distinguishing Characteristics

Senior Forest Appraiser: full performance level; performs data collection of timber and lakeshore inventories for both state-owned and private land; establishes and maintains assessment schedules, valuation rates.

Supervisor Forest Appraisal: one-position class; supervises lower-level Senior Forest Appraisers; oversees the forest appraisal program.

Illustrative Duties

Interprets aerial photographs for the evaluation and classification of forested lands, the measurement of timber volumes, and the coding of observed and measured forest land characteristics.

Analyzes forest and vacant land sales and analyzes timber sales and logging cost data.

Works collaboratively with assessors, real property tax directors, and local officials to achieve and maintain an equitable real property tax administration system.

Provides technical instruction or participates in the development of instructional materials for the assessing community.

Performs computer assisted mass appraisal using statistical analysis packages, geographical information systems, database software, and proprietary agency software and systems to determine and establish valuations.

Minimum Qualifications

Senior Forest Appraiser

Open-Competitive: a bachelor's degree including 30 semester credit hours in general forestry, forest management and/or forest economics, and completion of a two-year traineeship.

Supervisor Forest Appraisal

Promotion: one year of service as a Senior Forest Appraiser.

Note: Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all the work that might be appropriately performed by a class. The minimum qualifications above are those required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum requirements for appointment or examination.

09/2024

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