

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code 3110300

Senior Nutrition Services Consultant, Grade 22

Brief Description of Class

Senior Nutrition Services Consultants, as members of multi-disciplinary survey teams at the Department of Health, evaluate healthcare facility nutrition programs, provide dietary advice to facility nutrition directors, and develop and implement statements of deficiency and corrective action plans. Positions function as team leaders, and supervise professional survey team staff who conduct on-site surveillance and regulatory surveys of healthcare facilities.

Distinguishing Characteristics

Senior Nutrition Services Consultant: supervisory level; functions as a survey team leader; supervises professional staff, including Health Systems Specialists; and evaluates healthcare facility nutrition programs to ensure their compliance with laws, rules, and regulations.

Related Classes

Health Systems Specialists develop and administer surveillance and health regulatory programs to ensure healthcare facility services meet professional standards of practice, appropriateness, quality, and comply with State and federal laws, rules, and regulations.

Illustrative Duties

As a member of an on-site survey team, reviews and evaluates the quality of nutrition services provided by a healthcare facility, to ensure the facility's compliance with laws, rules, and regulations. Observes the delivery of nutrition services to individuals under the facility's care, to ensure services follow accepted clinical standards and treatment plans. Identifies facility areas of non-compliance, and develops statements of deficiency and plans of corrective action to notify facility and address deficiencies. Reviews and investigates care complaints to identify and resolve areas of facility non-compliance. Follows up with facilities verbally and in writing to ensure that violations and findings are addressed and resolved. Supervises Health Systems Specialists 2 (Nutrition), and other professional staff in the performance of on-site survey functions,

including the review of facility records, observation of care provided to individuals, and drafting of statements of deficiencies and corrective action plans.

Minimum Qualifications

Promotion: one year as a Health Systems Specialist 2 (Nutrition), and current registration as a Registered Dietitian or Registered Dietitian Nutritionist with the Commission on Dietetic Registration.*

*The Commission on Dietetic Registration is the credentialing agency for the Academy of Nutrition and Dietetics.

Note: Classification Standards illustrate the nature, extent and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

Date: 10/2019