

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code 5354200

Public Health Dentist (Local Medical Assistance Program), Grade 30

Brief Description of Class

Public Health Dentist (Local Medical Assistance Program) positions oversee Medicaid dental services programs and investigate dental services fraud and abuse in the State's Medicaid program. Positions are classified at the Department of Health and Office of the Medicaid Inspector General.

Distinguishing Characteristics

Public Health Dentist (Local Medical Assistance Program): reporting to a Health Program Director or Assistant Medicaid Inspector General, oversees dental services programs and investigates dental fraud and abuse in the State's Medicaid program; may supervise lower-level program and investigative staff.

Illustrative Tasks

Develops, implements, and evaluates Medicaid dental services programs, and ensures programs meet State and federal requirements.

Conducts audits and program reviews of dental services providers to ensure compliance with the Medicaid program.

Reviews and makes determinations on Medicaid prior approval requests received for dental services.

Reviews, evaluates, adjudicates, and resolves dental claims requiring manual review;

Performs review on dental claims samples, ensuring appropriate procedures were performed and clinical determinations were consistent with professional standards.

Investigates dental services providers suspected of defrauding the Medicaid program, drafts reports outlining findings, and refers providers for administrative action.

Drafts written reports, testimony, and other program documents.

Provides oral and written testimony at enforcement proceedings for suspected cases of dental services fraud.

Responds to questions from health care providers regarding Medicaid dental services program requirements.

May function as a dental services expert for an assigned program area.

May supervise lower-level program and investigative staff.

Minimum Qualifications

Public Health Dentist (Local Medical Assistance Program)

Non-Competitive: License to practice dentistry in New York State and four years of experience in the practice of dentistry.

Note: Classification Standards illustrate the nature, extent and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

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