

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code 6161230

Psychology Assistant 3, Grade 16	6161230
Psychologist 1, Grade 21	6160110
Psychologist 2, Grade 23	6160120
Associate Psychologist, Grade 23	6160400

Brief Description of Class Series

Positions in this series provide and/or assist in the provision of professional psychological services to individuals* in State facilities and programs, under the supervision of licensed psychologists. Incumbents collaborate with interdisciplinary treatment staff; participate in developing and conducting psychological evaluations; completing behavioral assessments; developing, implementing, and documenting treatment or behavioral support plans; and facilitating individual and group therapeutic interventions to assist in preventing or eliminating symptomatic, maladaptive, or undesired behaviors; enhancing interpersonal relationships and life adjustments; and improving the behavior, mental health, and the quality of life of individuals.

Positions are primarily classified in the Department of Corrections and Community Supervision, Office for People With Developmental Disabilities, Office of Children and Family Services, and Office of Mental Health.

*Individual refers to a person who is being treated or cared for, and is used in place of patient, client, or other nomenclature specific to an agency.

Distinguishing Characteristics

Psychology Assistant 3: entry level; under the clinical supervision of a licensed psychologist, assists higher-level psychology staff in the provision and documentation of professional psychological services to individuals.

Psychologist 1: full performance level; under the clinical supervision of a licensed psychologist, provides professional psychological services to individuals.

Psychologist 2: advanced performance level; under the clinical supervision of a licensed psychologist, provides professional psychological services to individuals with more serious and/or complicated mental, nervous, emotional, and behavioral disorders and conditions; and may provide administrative supervision to lower-level psychology staff.

Associate Psychologist: advanced performance level; under the clinical supervision of a licensed psychologist, performs duties similar to those of a Psychologist 2. However, possession of a doctoral degree in psychology is required for appointment to this level.

Related Classes

Licensed Psychologists are licensed health care professionals who supervise and/or provide a variety of psychological services to individuals and groups in accordance with Article 153 of the Education Law; provide clinical leadership, program management, and training in the prevention, diagnosis, and treatment of psychological disorders; and develop and implement psychological programs and services.

Illustrative Duties

Psychology Assistant 3

Assists higher-level psychology staff in providing professional psychological services to individuals, which may include administering psychological tests, completing behavioral assessments, and conducting psychological evaluations.

- Attends treatment team meetings and contributes to the development and implementation of treatment or behavioral support plans for individuals.
- Participates in individual, family, and/or group counseling sessions.
- Prepares reports and maintains records and documentation, including progress notes and observations, consistent with regulatory requirements.

Psychologist 1

Performs the duties of a Psychology Assistant 3 and provides professional psychological services to individuals under the supervision of a licensed psychologist.

- Administers, scores, and interprets psychological tests; completes behavioral assessments; and conducts psychological evaluations.
- Serves as a member of a treatment team; and develops and implements treatment or behavioral support plans.
- Leads and participates in individual, family, and/or group counseling sessions.

Psychologist 2 and Associate Psychologist

Performs the duties of a Psychologist 1 and works with individuals who present with the more serious and/or complicated psychological disorders and conditions.

May provide administrative supervision to lower-level psychology staff; approve leave, and track time and attendance; and complete performance evaluations.

Minimum Qualifications

Psychology Assistant 3

Open Competitive: a master's degree in psychology.

Psychologist 1

Open Competitive: a master's degree in psychology and completion of a two-year traineeship; or two years of supervised, post-degree psychology experience in a clinical, forensic, community mental health, or school setting.

Psychologist 2

Promotion: one year of service as a Psychologist 1.

Open Competitive: a master's degree in psychology and three years of supervised, post-degree psychology experience in a clinical, forensic, community mental health, or school setting.

Associate Psychologist

Open Competitive: a doctoral degree in psychology and one year of experience under the supervision of a licensed psychologist in a clinical setting.

Note: Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all the work that might be appropriately performed by a class. The minimum qualifications above are those required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum requirements for appointment or examination.

Date: 12/2021

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