

**New York State Department of Civil Service**  
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

**Occ. Code 6233110**

<b>Laboratory Assessor (Clinical), Grade 22</b>	<b>6233110</b>
<b>Laboratory Assessor (Environmental), Grade 22</b>	<b>6233120</b>
<b>Supervising Laboratory Assessor (Clinical), Grade 25</b>	<b>6233210</b>
<b>Supervising Laboratory Assessor (Environmental), Grade 25</b>	<b>6233220</b>

Brief Description of Class Series

Laboratory Assessors inspect clinical and environmental laboratories, blood banks, medical marijuana laboratories, tissue banks, physician office laboratories, and other specialized facilities that conduct point-of-care and environmental testing, to assess if laboratory practices comply with applicable New York State and federal laboratory standards. Incumbents of these positions at the Department of Health conduct on-site inspections, evaluate facility operations for compliance with standards, laws, rules, and regulations; record findings, and investigate violations and reported incidents.

Laboratory Assessors are classified in the Department of Health's (DOH) Wadsworth Center (WC), within the Division of Laboratory Quality Certification (DLQC), and at the Office of Cannabis Management.

Distinguishing Characteristics

*Laboratory Assessor (Clinical)*: full performance level; performs inspections, evaluations, and investigations of laboratories, blood banks, tissue banks, and clinical facilities to ensure compliance with standards, laws, rules, and regulations.

*Laboratory Assessor (Environmental)*: full performance level; performs inspections, evaluations, and investigations of facilities that perform environmental analyses to ensure compliance with standards, laws, rules, and regulations.

*Supervising Laboratory Assessor (Clinical)*: supervisory level; supervises and trains multiple Laboratory Assessor (Clinical) staff and other technical staff in laboratory certification, inspection, and investigation programs.

*Supervising Laboratory Assessor (Environmental)*: supervisory level; supervises and trains multiple Laboratory Assessor (Environmental) staff and other technical staff in environmental laboratory certification, inspection, and investigation programs.

### Related Classes

Laboratory Specialists perform a wide range of laboratory sampling, testing, data collection, and analysis activities to advance scientific research and development in specialized fields; use a variety of laboratory techniques and equipment; coordinate laboratory testing and research activities; and direct specialized laboratory programs.

Research Scientists perform basic research involving the formulation, conduct, analysis, interpretation, and reporting of scientific investigations of phenomena or problems with applications in specialized subject matter fields in the medical, biological, chemical, and behavioral sciences.

### Illustrative Tasks

#### *Laboratory Assessor (Clinical)*

Conducts initial and follow-up inspections of clinical laboratory facilities, patient service centers, blood and tissue banks, and limited laboratory facilities to ensure that premises, practices, equipment, staff, and record-keeping meet State and/or federal requirements.

Identifies deficiencies in facility operations, and records and reports findings.

Provides analysis of inspection findings to laboratory directors and technical staff, indicating areas where facilities fail to meet standards.

Tests procedures and quality assurance standards, evaluates operational efficiency, and recommends remedial action.

Provides technical assistance, training, and guidance to various groups on the regulation, certification, and operation of laboratory facilities.

Reviews, interprets, proposes, and recommends regulations and laboratory standards for clinical laboratories and point-of-care testing sites.

Collects, reviews, organizes, and reports on laboratory, blood bank, and tissue bank data.

Reviews and evaluates facility license requests.

Reviews and comments on corrective action plans to determine if proposed activities are adequate and appropriate.

Serves as an expert witness at legal proceedings against non-compliant facilities; and represents DOH at laboratory conferences.

*Laboratory Assessor (Environmental)*

Conducts initial and follow-up inspections of facilities that perform environmental analyses to ensure that premises, practices, equipment, staff, and record-keeping meet State and/or federal requirements.

Identify deficiencies in facility operations, and records and reports findings.

Provides technical assistance, training, and guidance to various groups on the regulation, certification, and operation of laboratory facilities.

Provide analysis of inspection findings to laboratory directors and technical staff, and indicate areas where standards are not met. Review and comment on corrective action plans.

Submit written technical reports to laboratory director after the completion of the survey.

Keep current with legislation, standards, and regulations that impact environmental laboratory operations. Evaluate and recommend changes to regulations and laboratory standards.

Review and evaluate facility license requests. Provide written recommendation to higher-level staff on licensure issues.

Serve as expert witness at legal proceedings against non-compliant facilities and represent the agency at environmental laboratory conferences.

*Supervising Laboratory Assessor (Clinical)*

Supervises Laboratory Assessor (Clinical) and other technical staff in the performance of inspection, certification, and investigation activities.

Conducts inspections of facilities that present complicated operational challenges.

Oversees laboratory certification activities for assigned programs.

Reviews and updates program policies and procedures based on operational needs.

Develops and implements regulations, testing, and inspection standards for assigned program areas, in consultation with research staff.

### *Supervising Laboratory Assessor (Environmental)*

Supervises Laboratory Assessor (Environmental) and other technical staff in the performance of inspection, certification, and investigation activities.

Conducts inspections of facilities that present complicated operational challenges.

Oversees laboratory certification activities for assigned programs.

Reviews and updates program policies and procedures based on operational needs.

Develops and implements regulations, testing, and inspection standards for assigned program areas, in consultation with research staff.

### Minimum Qualifications

#### *Laboratory Assessor (Clinical)*

Open Competitive: bachelor's degree in medical technology, or a chemical or biological science; and three years of post-bachelor's professional experience in a laboratory that tests clinical specimens or environmental samples, or tissue bank, or blood bank or physician practice.

Substitution: master's degree in one of the above fields may substitute for one year of professional experience. Doctoral degree may substitute for two years of professional experience.

#### *Supervising Laboratory Assessor (Clinical)*

Promotion: one year of permanent service as a Laboratory Assessor (Clinical).

#### *Laboratory Assessor (Environmental)*

Open Competitive: bachelor's degree majoring in chemical, environmental, physical or biological sciences, or engineering; and three years of post-bachelor's professional experience in a laboratory that tests clinical specimens or environmental samples, or tissue bank, or blood bank or physician practice.

Substitution: master's degree in one of the above fields may substitute for one year of professional experience. Doctoral degree may substitute for two years of professional experience.

*Supervising Laboratory Assessor (Environmental)*

Promotion: one year of permanent service as a Laboratory Assessor (Environmental).

**Note:** Classification Standards illustrate the nature, extent and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

Date: 2/2026

LJC