New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code *7865110*

Intermodal Transportation Specialist 1, Grade 18 7865110
Intermodal Transportation Specialist 2, Grade 23 7865120
Intermodal Transportation Specialist 3, Grade 27 7865130

Brief Description of Class Series

Intermodal Transportation Specialists direct, plan, and regulate non-highway transportation systems, operations, and infrastructure and determine sources and distribution of funding for airport, rail, transit, bus, water, port and truck projects.

These positions are classified only in the main and regional offices of the Department of Transportation.

Distinguishing Characteristics

Intermodal Transportation Specialist 1: entry-level professional; assists higher level professional staff who review assignments in progress and upon completion; may supervise clerical, technical, or field staff.

Intermodal Transportation Specialist 2: first-level supervisor; supervises Intermodal Transportation Specialists 1, and may also supervise clerical, technical, or field staff; oversees planning projects; recommends funding for projects; works with considerable independence.

Intermodal Transportation Specialist 3: section head; oversees two or more units headed by Intermodal Transportation Specialists 2; supervises all work activities for assigned transportation systems, operations, and infrastructure; works independently, under the general direction of a bureau or program director.

Related Classes

Intermodal Transportation Specialists (Motor Carrier Safety) oversee safety for intercity bus, school bus, transit and truck transportation systems. They review compliance with State, federal, and industry safety standards; implement truck and bus inspection and auditing programs; design and implement safety programs; and investigate accidents. These positions are classified in the main and regional offices of the Department of Transportation.

Intermodal Transportation Specialists (Rail Safety) oversee safety for railroad passenger and freight and rail transit systems. They review compliance with State, federal, and industry safety standards, design and implement safety programs, and investigate accidents. These positions are classified in the main and regional offices of the Department of Transportation.

Illustrative Duties

Intermodal Transportation Specialist 1

Analyzes state funding and federal funding programs administered by the New York State Department of Transportation.

Reviews project applications for specific transportation systems, operations, and infrastructure to determine sources of funding and their consistency with federal and State rules and regulations.

Analyzes project and program accomplishments and data related to specific transportation systems, operations, and infrastructure metrics, goals and objectives.

Provides technical advice and assistance to New York State Department of Transportation grantees for the implementation of various programs.

Monitors airport, transit, rail and various carrier compliance with regulatory requirements; explains to airports, transit agencies, authorities and operators, railroads (passenger and freight) and various carriers and shippers any deficiencies and actions needed to comply with regulations.

Gathers information for studies and plans and generate reports about programs and activities.

Answers inquiries from grant recipients regarding State and federal policy.

Coordinates activities with other federal, State, and local agencies about jurisdictional matters.

May supervise clerical, technical, and/or support staff.

Intermodal Transportation Specialist 2

In addition to those outlined under the Intermodal Transportation Specialist 1, develops guidelines and application materials for different funding programs.

Evaluates complaints and service problems to determine and implement remedial action.

Reviews and prepares recommendations regarding specific projects for Department funding.

Develops, implements, and revises evaluation techniques for modal programs.

Manages projects, including developing study guidelines, determining the scope of projects and analytical methods to be used, and conducting the more difficult analysis.

Evaluates and prepares draft recommendations for aspects of modal policies.

Evaluates and makes recommendations on regulatory applications and supervises airport, transit, rail and motor carrier compliance activities.

Meets with affected federal and local government agencies and the private sector about specific projects.

Meets with representatives of other states and private sector on matters of national policy.

Negotiates with project sponsors regarding funding and services provided.

Supervises professional staff assigned to unit and oversees specific projects; may also supervise clerical, technical, and/or support staff.

Intermodal Transportation Specialist 3

In addition to those outlined under the Intermodal Transportation Specialist 2, directs, develops, and implements the overall development of work programs to prepares, reviews, and revises program guidelines, applications, and project evaluations.

Prepares annual budget recommendations for the Department's specific modal programs.

Assesses relative economic merits of alternative transportation proposals.

Directs the project evaluation process and reviews the selection of specific projects recommended for Department funding.

Selects projects to be submitted for recommendation.

Directs planning studies of existing and proposed modal projects, which includes allocating staff and resources.

Directs the development of program policies.

Oversees the final preparation of reports and studies.

Communicates and negotiates with federal and local government officials on all major program and project related issues.

Directs the collection, analysis, and evaluation of data regarding transportation systems, operations, and infrastructure programs.

Oversees the management and operation of facilities and equipment used by non-highway transportation programs.

Supervises units headed by Intermodal Transportation Specialists 2 or similar professional titles; disseminates guidance to staff; identifies training needs for staff.

Minimum Qualifications

Intermodal Transportation Specialist 1

Open Competitive: six years of experience directly administering, implementing, developing, or managing various types of modal or intermodal services, facilities, or operations as follows: development, administration, or evaluation of federal, state, or local technical assistance, management assistance, or financial assistance programs, including USDOT grants, related to modal or intermodal services; policy development or evaluation of federal, state, or local government programs, regulations, or legislation affecting modal or intermodal services; development or management of modal, intermodal, or economic development/industrial access capital programs or projects directly related to modal services; planning, marketing, management, or operation of modal or intermodal transportation systems and services; or direct responsibility for the development, implementation, or management of comprehensive safety programs for modal or intermodal transportation facilities and services.

Substitutions: an associate's degree may substitute for two years of work experience. A bachelor's degree or higher may substitute for four years of work experience.

Intermodal Transportation Specialist 2

Promotion: one year of service as an Intermodal Transportation Specialist 1 (all parenthetics).

Intermodal Transportation Specialist 3

Promotion: one year of service as an Intermodal Transportation Specialist 2 (all parenthetics).

Note: Classification Standards illustrate the nature, extent and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

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