

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code 3801241

Scientist (Archeology), Grade 18

Brief Description of Class Series

Scientists (Archeology) are in the Division of Historic Preservation and support the internal and external provision of archeological services for historic preservation in New York State. Positions perform a wide variety of activities in protecting and preserving the State's archeological sites; and review and provide comments on the effects of federal or State activities on archeological resources in accordance with federal and New York State regulations. These duties include the review and management of all phases of archeological research reports, research methodology, avoidance methods, data recovery plans, sensitivity assessments, and site information management.

These positions are classified only in the Office of Parks, Recreation and Historic Preservation.

Distinguishing Characteristics

Scientist (Archeology): full performance level; evaluates historic preservation and archeological issues; applies the National Register of Historic Places criteria for such evaluations.

Illustrative Tasks

Performs technical reviews of projects, such as, reviewing plans and construction proposals for compliance with historic preservation standards and programs, evaluating the impact of projects on archeological sites, developing treatment recommendations, and consulting with design professionals, cultural resources specialists, consultants, project sponsors and local/regional governmental officials to resolve problems.

Represents Parks, and specifically the New York State Historic Preservation Office, with the public and other government agencies by providing information, technical advice and consultation on historic preservation. Serves as the "assistant agency preservation officer (archeology)" for projects in State Parks and State Historic Sites.

Advises parties about preparing nominations for the National and State Registers of Historic Places by evaluating documentation and preparing and evaluating nomination documents.

Evaluates historic preservation and archeological issues.

Assists other Parks staff in planning and conducting archeology projects.

Provides information to staff and the public about technical programs and standards.

May supervise volunteers or interns participating in archeological investigations, conducting research, organizing information on collections, analyzing collections, and interpreting archeologic sites.

Minimum Qualifications

Non-competitive: master's degree in archeology or anthropology and one year of professional experience in archeological research, administration, or management.

Note: Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum requirements for appointment or examination.

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