

**New York State Department of Civil Service**  
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

***Occ. Code 3811300***

**Senior Museum Exhibit Designer, Grade 17 3811300**

Brief Description of Class Series

Senior Museum Exhibit Designers work with exhibit teams to prepare designs for long term and temporary exhibitions at the New York State Museum. These positions are only found in the State Education Department.

Distinguishing Characteristics

*Senior Museum Exhibit Designer:* develop overall museum exhibit designs, prepare structural and detail drawings, which specify materials, construction methods and cost estimates, and prepare exhibit models of overall designs. All positions are in the non-competitive jurisdictional class.

Related Classes

Museum Exhibit Planners schedule, develop, coordinate and organize exhibits for the New York State Museum.

Museum Exhibit Specialists perform skilled work, requiring specialized training and experience related to the building and installation of exhibits at the State Museum. Incumbents provide services in areas such as audiovisual operations, exhibit fabrication, graphic design and imaging.

Illustrative Duties

*Senior Museum Exhibit Designer*

Develops designs for Museum exhibits with teams consisting of Museum scientists, historians, planners, graphic designers and educators;

- Works with the exhibit script as it develops for structural design, traffic flow, production processes and challenges;
- Arranges to see specimens and artifacts available for use in the exhibit;
- Determines visual intent of exhibition and responsible for three-dimensional exhibit space;
- Collaborates with the Exhibit Graphic Designer on the visual aesthetic, interpretation, and organization of exhibit content and information;
- Works with exhibition team members to identify and resolve challenges posed by the project; determines limiting factors such as overall size of exhibit and number of objects exhibit can accommodate;
- Develops preliminary, development, and final designs for team and management approval. This includes discussion of lighting as designs develop;
- Using current digital programs and renderings, creates measured floor plans, wall elevations, and case layouts and makes these documents available to Graphic Design and Museum Production.
- Meets with Supervisor of Production and Production Floor Supervisor to review drawings, elevations, and all pertinent materials (mounts, pedestals, platforms);
- Provides preliminary and final scopes of work to Graphic Designer, Graphic Design Production, and Museum Production;
- Works closely with production team on exhibit fabrication and installation.

Designs, develops, and maintains the State Museum's website as well as additional websites that are produced to accompany exhibitions or programs;

- Designs and implements interfaces for online and on-site digital applications, including interactive installation and mobile experiences, based on current web design standards;
- Participates in the production of multimedia and audio/visual interactive components of museum exhibitions, both in-person and online;
- Works with museum staff, facilities managers, and external vendors to plan content and concept for multimedia exhibition components, and

- Participates in video and multimedia production and editing; assists with the planning of video content for varied projects, topics and settings; and creates professional grade video animations.

#### Minimum Qualifications

##### *Senior Museum Exhibit Designer*

Non-Competitive: six years of experience in architecture, exhibit design/planning, industrial design, museum exhibit design involving three dimensional designs, or museum exhibit production. College coursework in Architecture, Exhibition Design/Planning, Fine Arts, Media Arts, Digital Media and Communication Design, Graphic Design, Interior Design, Museum Exhibit Design, or Museum Studies may be substituted for experience on a year for year basis up to a maximum of four years with 30 semester credit hours equaling one year.

**Note:** Classification Standards illustrate the nature, extent and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

Date: 6/2022

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