

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code 5703120

Therapy Aide (Physical), Grade 9

Brief Description of Class

Therapy Aides (Physical) perform a variety of physical and clerical tasks to aid Physical Therapists and Physical Therapy Assistants in the treatment of patients in an ambulatory setting. These positions are located in the hospitals operated by the State University of New York.

Distinguishing Characteristics

Therapy Aide (Physical): non-competitive; performs all duties under the direction and supervision of a licensed and currently registered Physical Therapist. Incumbents identify changes in status of a patient prior to or during treatment, and immediately report that change to appropriate staff for evaluation; assist with exercises to maintain or improve strength, range of motion, and endurance; assist therapists with ambulation of patients; order depleted supplies; provide superficial hot and cold applications; and issue and provide minor repair of wheelchairs and devices.

Illustrative Tasks

Assists in treatment of the patient as requested by the Physical Therapist, including the setup of exercise media and preparation and completion of patient projects.

Reports observed patient performance and progress to the Physical Therapist.

Keeps treatment area, equipment, and supplies organized; changes beds and stacks linens, as needed.

Independently transports the patients within the treatment area as necessary.

Assists in ordering and inventory of supplies, including correspondence with the vendors and filling out requisitions.

Cleans and disinfects beds and equipment as required.

Performs clerical duties as required such as scheduling appointments, answering the phone, billing and filing, filling out insurance forms and other paperwork. Inputs data into the computer as necessary.

Minimum Qualifications

Therapy Aide (Physical)

Non-competitive: Two years of experience in direct patient care. Related education beyond the high school level may be substituted on a year-for-year basis.

Note: Classification Standards illustrate the nature, extent and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

Date: 5/2023

KAB